



MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Village Hall Annex, Malborough
Date:	15 th November 2023
Time:	7.00pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 10th Nov 2023

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **PARISHIONERS OPEN FORUM:**
County Councillor Report: S106 fund update,
District Councillor Report: Changes to the waste collections,
 - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
3. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING**
4. **DECLARATIONS OF INTEREST & UPDATES TO THE REGISTER.**
5. **CLERKS REPORT:** Vehicle Activated Signage, Planters, SMASH Update, South Hams District Council Election Fees £213.78, Door Stickers – no uninvited callers, Defibrillator Checks, Higher Town Works 22nd – 26th January, Planning Training, Burial Ground Communication re WW1 burials,
Communications: Salcombe Harbour Board Agenda, Energy Fair 18th November (Kingsbridge), Fire Service Consultation open to 30th November,
6. **PLANNING & ENFORCEMENT:**
 - 3077/23/FUL, Collaton Road, Installation of a 2nd 20ft shipping container next to an existing. 16/11
 - 3365/23/HHO, Brook Cottage, Malborough, alteration & extension including replacement garage 16/11
 - 2883/23/CLE, Alston Gate, READVERTISED (revised site location plan) Certificate of lawfulness for existing use as commercial horticultural nursery and garden centre(Use Class E) - formerly known as 'Alston Nursery' 17/11
7. **BUSINESS TO BE DISCUSSED:**
 - a) To discuss a potential new youth group in the parish.
 - b) To approve a contractor for the burial ground fencing.
 - c) Project updates:
 - d) Village Hall Update: Village Hall Minutes are available on the parish website.
8. **FINANCE & GOVERNANCE Receipts & Payments – Month 8**
Accounts to pay: Evolis £4,798.80, Royal British Legion £75, South West Water £127.21 SSE Business £171.99, Cllr Kendall £39.56, Post Office £4.80, Clive Wrangles Handyman £160, Jewson £101.64,
Standing orders: Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190, Do It All Services Malb Park £173.73, Clive Wrangles Public Toilets £459.33, Hugo Fox £11.99,
Governance: Unity Bank update & 2024/25 Draft Budget Consideration

After the meeting has been closed the council will go into closed session to discuss confidential staffing matters.

Signed: *Katharine Harrod*
Clerk to Malborough Parish Council