



## MALBOROUGH PARISH COUNCIL

### NOTICE OF THE NEXT MEETING

Venue:	All Saints Church, Malborough
Date:	20 <sup>th</sup> March 2024
Time:	7.00pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below. Dated this 14<sup>th</sup> March 2024

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Rufus Gilbert

### BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **PARISHIONERS OPEN FORUM:**  
**County Councillor Report:**  
**District Councillor Report:**
  - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.
  - **After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
3. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING**
4. **DECLARATIONS OF INTEREST & UPDATES TO THE REGISTER.**
5. **CLERKS REPORT:** Road Warden Update, Road Markings & Kiely Lock Surfacing, Shute drainage report W241719789, National Landscapes Partner Meeting, CEP update, CiLCA, Post Box Update, VAT Session, Year End, Communications.
6. **PLANNING & ENFORCEMENT:**
  - Non Statutory Consult: 0687/24/CLP, 3 Well Hill Close, Certificate of Lawfulness application for a proposed single storey rear extension.
  - 0607/24/HHO, 1 Parrots Close, Malborough, removal of existing wc & flat roof over to allow for proposed single storey rear extension, new decking and access gate, internal and external alterations including new external cladding. 11/4
7. **BUSINESS TO BE NOTED/DISCUSSED:**
  - a) To discuss options regarding the long term future of the Post Office.
  - b) Vehicle Activated Signage damage update
  - c) To consider an event for the 80<sup>th</sup> anniversary of D Day (6<sup>th</sup> June)
  - d) To consider a request for funding support of a village history board to be sited on Village Hall land.
  - e) To consider adding an allotments package to the accounting system at a cost of £54 per annum plus set up fee.
  - f) To agree a new contractor in respect of Malborough Park fencing.
  - g) Update: Youth Group.
  - h) Salcombe Community Economic Plan.
  - i) Project updates.
  - j) Village Hall Update.
8. **FINANCE & GOVERNANCE Receipts & Payments – Month 12**  
**Accounts to pay:**  
**Standing orders:** Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190, Do It All Services Malb Park £173.73, Clive Wrangles Public Toilets £459.33, Hugo Fox £11.99,  
**Payments:** Society of Local Council Clerks £450 & £120.96, South West Ambulance Service FT £4,560, Elan City £496.58, Dave Bawden £445, Seaside Parish £30, SSE Public Toilet Electricity £191.50  
**Governance:** Commencement of Policy Review/End of Year Requirements
9. **Proposed date of next meeting: 17<sup>th</sup> April, Village Hall Annex**

The meeting will then close to the public and the Council will go into closed session to discuss confidential Enforcement issues.

Signed: *Katharine Harrod* Clerk to Malborough Parish Council