

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 18th January 2023		Venue & Time: Village Hall Annex, 19.30hrs
Present: Cllr Madge Bailey Cllr Vanessa Harris Cllr Ann Kendall Cllr Paul Pedrick Cllr John Yeoman (Chairman)	In Attendance: Katharine Harrod – Clerk & Minute taker County Cllr Rufus Gilbert Parishioners/Guests Present: 2	Apologies: Cllr Lucinda Goodhead Cllr Richard Harrod Cllr John Sampson Cllr Kevin Yeoman Dist. Cllr Mark Long Dist. Cllr Judy Pearce

REF 2022/23 MINUTES

146 WELCOME & APOLOGIES

147 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was resolved to accept the minutes of the Parish Council meeting of 30th November 2022, they were then signed by the Chairman.

148 Declarations of Interests and amendments to Members' Registers of Interests:

A declaration of interest was received from Cllr Kendall in respect of Finance and Cllr J Yeoman in respect of 153C, Business to be Discussed. No updates to the Registers of Interest were received.

149 MESSENGER – Cllr Kendall

150 CLERKS REPORT –

1. Chestnut Folly: The property continues to have external issues with visitors parking on the double yellow lines outside the building. It is also believed that the commercial bins have not yet been received. Over the Christmas period, complaints were received regarding the noise coming from the garden, specifically the slide which was refused planning permission on 20th April 2022. South Hams District Council and Devon County Council are aware of all issues.
2. The Old Vicarage: We have recently been made aware of a break-in at the property, the police have attended to view the damage. The bins at the vacant property are due to be collected by South Hams District Council. More recently, a repossession notice has been posted at the property, we await developments.
3. Feoffees: Malborough Feoffees is the second oldest charity in Devon (1573) and one of the eighty earliest to be found in England and Wales. They regularly help fund emergency alarms for mature residents as well as supporting students in higher education. They currently have an amount of funding for vulnerable individuals/families. Please contact Gill Boyce on 01548 561698 for details.
4. Park Bins: The bins for the parks are on order.
5. Defibrillator Training will be available on 6th June and 12th July. Further details to be provided.
6. We are currently seeking two replacement poles for the trim trail at the Village Hall play area.
7. Further to the request for a basketball hoop, many options have been considered. The clerk is to speak with John Jevans regarding options for additional sports facilities.
8. Monthly Reports – Defibrillators, energy/water meters. The reports will next be done in the first week of February.

151 OPEN FORUM:

Mark Evans from Mark Evans Planning Ltd attended the meeting with a client who is currently commencing a pre-application process with South Hams District Council.

The proposal is for ten commercial units and four one bedroom apartments to be sited at the land previously associated with the nurseries at Alston Gate.

A brief discussion took place regarding the site, the following points were raised:

- The intention is for the site to be limited to smaller vehicles. They are currently working with Richard Jackson at DCC Highways, this includes the potential to expand the 30mph zone for safety reasons.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

- Options re pedestrian access were mentioned.
- It was noted that this is a brownfield site with the opportunity to develop albeit subject to the scale and massing of the buildings. The applicant and architect are aware of the policies contained within the Neighbourhood Plan.
- The leylandii trees may be replaced with native trees. Leylandii are historically problematic, native trees would also be far better for biodiversity. With the site being in the AONB they are very aware of the issues surrounding landscape development.
- Adequate parking must be available onsite to ensure that no pressure is put on nearby housing developments. The current plans look insufficient to cater for commercial vehicles/visitors/staff.
- The commercial units would be Class E use, meaning they can be in a residential area without detriment to their amenity.
- The buildings would be fully sustainable, incorporating solar PV and energy efficient.

Electronic copies of the files will be forwarded to the Clerk who will share them with the Councillors for pre-application feedback.

DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: Rufus.Gilbert@devon.gov.uk

1. The scheduled road closure of Main Street in Modbury for three months beginning January 9th has now been now deferred until January 2024.
2. Subject to Council, DCC looks to be setting a balanced budget for 2023/24 and therefore the immediate threat to its survival is receding.
3. Due to the weather, DCC are not currently in position to repair the potholes as they are full of water and the repairs would not last. Priority for repair will be by date and the maintenance category of the roads in question. PLEASE KEEP REPORTING POTHOLES.
4. Roundabout at Kitterford Cross – this has been installed by Highways England (NOT Devon County Council) as it was listed as one of the 150 most dangerous roads in England.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, enforcement issues, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

1. South Hams District Council passed a resolution in council to implement an extra 100% council tax on second homes, and empty properties after one year (currently two), but not until the legislation permits, which is unlikely to be until 2024-5 earliest, and more likely to be 2025-6.
2. The Kingsbridge, Churchstow and West Alvington Neighbourhood Plan was officially 'made' effective 15th December 2022.
3. At the December Executive meeting a report was received on the Waste Service. This confirms that the service has been stabilised, but the timetable for the new rounds and extending improved recycling is not yet firmed up. The great majority of people are getting a much-improved service and the crews on the vehicles are in a much better frame of mind, but there is much still to sort out.
4. If parishioners are intending to start using the new garden waste service in March they must apply by not later than 22nd January to ensure inclusion on the collection rounds.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

5. There was also a report received on the new Devon Carbon Plan. South Hams District Council will be revising its Climate Change Strategy and Action Plan to align with the Devon Carbon Plan.
6. **Photo ID will be required for the May 4th Elections for anyone intending on voting at a polling station. No ID is required for postal votes. If a parishioner does not have the required ID they can either apply for a postal vote or to SHDC for a Voter Authority Certificate. More details can be found at <https://www.southhams.gov.uk/voter-ID>**
7. Baker Estates are still due to deal with the unsafe steps they put in that connect to the public right of way. It was understood that this was meant to be finalised by the end of 2022, clearly not the case! The kerb is also still in need of alteration.

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

152 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.
 1. 3010/22/HHO, New Cottage, Luckhams Lane, removal of rear obsolete chimney, re-roofing, installation of thermal panels to East elevation & internal alterations 19/1. **Support.**
 - b. **South Hams District Council Decisions**
 1. 2082/22/FUL, Crossparks. **Withdrawn.**
 2. 1516/22/CLP, Salcombe Retreat, Certificate of Lawfulness. **No decision yet.**
 3. 2895/22/HHO, 4 Alma Terrace, single storey extension & roof light to existing roof. **No decision yet.**
 4. 3731/22/PAU, Agricultural Barn at SX 707 394. **Refused.**
 5. 3837/22/FUL, Harwood Farm. **Conditional Approval.**
 6. 3953/22/FUL, Horscombe Farm, **Refused.**
 7. 3230/22/HHO, Collaton Farm, **Withdrawn.**
 8. 2895/22/HHO, 4 Alma Terrace. **No decision yet.**
 9. 3345/22/HHO, 4 Silverhill. **Conditional Approval.**
 10. 3579/22/LBC, 4 Silverhill. **Conditional Approval.**
 11. 2144/22/HHO, 4 Soar View, Stable Court, Malborough. **Conditional Approval.**
 12. 3694/22/HHO, Little Maryknowle. **Conditional Approval.**
 - c. **Enforcement issues:**

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach
-

153 BUSINESS TO BE DISCUSSED:

- a) To receive an update re the proposed Coronation Event.

Six people attended the Coronation meeting, the school are being approached for their input. The proposal being considered is for an event on the Sunday, starting with a church service, then a BBQ at lunch at the hall including entertainment and games for children followed by afternoon tea.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

To consider a commemorative gift: It was agreed to offer a commemorative gift to primary school aged children in the parish. Heavy cotton bags at £3.92 are the preferred option. The costs for these will be met in full through Localities Grants from Cllrs Pearce, Long and Gilbert.

- b) To discuss the annual cost of cleaning the public toilets in 22/23 (£6,516.50) and 23/24 (£7,531)
The council have been approached by a parishioner who has expressed an interest in taking over the cleaning of the public toilets. A tender document will be made available to anyone who may wish to submit a quote for the cleaning. Details of how to apply will be added to Social Media.
- c) To consider the approval of donations. It was resolved to approve the following donations:
Hope Cove Lifeboat £600, Royal Voluntary Service £150, Citizens Advice Bureau £150.
South Hams CVS need to provide information relating to their input into the community before any further consideration can be given to this request.
- d) To review fencing quotes for Malborough Park Jubilee Park. Two fencing quotes were received for this project. It was resolved to award the contract to Mathias Property Solutions subject to meeting on site to fine tune the quote.
- e) SMASH Request for an open meeting for potential volunteers.
A request has been made for funding to hire the village hall/refreshments for a meeting to encourage more volunteers in the parishes to get involved with the Sustainable Malborough & South Huish projects.
The council resolved to support this initiative and to fund it from the allocated reserves to the sum of £50
- f) Malborough Park Platinum Jubilee Grass Contractor Payment Review.
It was resolved to increase the payment to £80 per cut.
- g) Village Hall Update: Village Hall Minutes are available one month in arrears on the parish website
At the January meeting details of a number of forward bookings were given which is good news after the uncertainty of the last few years. A programme of forthcoming improvements/repairs is in hand. Work on the Football pitches has been carried out paid for by a grant awarded to KM United. More is scheduled in the Spring.
A number of people had entered the hall recently through a door that inadvertently had been left unlocked. They were all identified and have been talked to, no further action will be taken.

154 FINANCE & GOVERNANCE:

- a) The accounts for 2022/23 month 10 were received, see **APPENDIX A**.
Clerks Salary & HMRC, SHEPS Burial Ground £95, Cutting Edge Garden Services £275, Martin Pears £76.09, Clive Wrangles £160, SCRIBE £1,009.20, Cllr Kendall £39.45, Do it All Services £100, South Hams District Council Toilet Cleaning £1,111.60, Nick Walker Printing £369, Source for Business Allotment Water £36.68.
A mandate sheet and transaction record were produced and signed in respect of all payments:
The Council resolved to accept all payments.
- b) **Governance:**
Financial Review & Setting of the annual precept:
1. The monthly accounts always show the Council's spend to date in the financial year. In December/January the Parish Council uses this information to estimate and assess the projected outturn spend for the year. This then gives the Council a likely carry forward figure for the next financial year and informs the precept discussions.
 2. The meeting therefore reviewed the year-to-date financial position and worked through the modelling supplied by the Clerk to assure itself of the validity of the projected outturn.
 3. The meeting then considered the commitments, inflationary pressures and the likely increase in services needing to be both provided and funded locally.
 4. The base band D on which precept calculations are based has increased from 510.62 to 522.10.
 5. The meeting noted that the Government has decided to defer the setting of council tax referendum principles to town and parish councils for 2023/24. However, it has again issued a challenge to those

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

councils to demonstrate restraint when increasing precepts that are not a direct result of taking on additional responsibilities.

6. With proposed annual expenditure reaching £47,531 the Council concluded that they needed to increase the precept to £38,454 so the average household will pay £73.65 per year (i.e.: £1.42p per week). This will mean our budget increases by £3,496 allowing us to fund the costs of more benefits to the community and any services devolved from County or District etc.
7. A proposal was made to request a precept level of £38,454 as per the above information.

Proposed by Cllr Pedrick, seconded by Cllr Bailey, approved by a majority.

155 MEETING ENDS **21.50** Hrs

DATES FOR THE DIARY: Feb 22nd, Mar 15th, Apr 19th, May 17th, June 21st, Jul 19th, Sept 20th, Oct 18th, Nov 15th, Venue Village Hall Annex, 19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: All current Parish Councillors

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, Jamie Rundle (Tree Warden), Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA