

## MALBOROUGH PARISH COUNCIL

### NOTICE OF THE NEXT MEETING

**VENUE:** Malborough Village Hall Annex  
**DATE:** Wednesday, 18<sup>th</sup> June 2025  
**TIME:** 7pm

Councillors, I hereby give you notice that the monthly meeting of the Parish Council will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.  
Dated this 12<sup>th</sup> June 2025

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Louise Wainwright

### BUSINESS TO BE TRANSACTED

**1. Welcome & Apologies**

**2. PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)

**During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

**After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

- o **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**

**3. TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**

**4. TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**

**5. PLANNING & ENFORCEMENT:**

- a) 1582/25/VAR, 1 Shute Park Malborough TQ7 3SU, Application for Variation of Condition 2 (approved drawings) of Planning Consent 1615/23/VAR for regularisation of height of flue, 8/7

**b) BUSINESS TO BE NOTED/DISCUSSED:**

- a) To receive an update regarding the land transfer.
- b) To agree what project to support from County Cllr Louise Wainwright locality budget.
- c) To agree to set up a Facebook account for Malborough Parish Council to send notifications.
- d) To agree how to proceed with playground safety matting transfer to Access for All path.
- e) To approve a purchase of a pool table for Malborough Youth Club.
- f) To receive an update regarding the Sorley Cross petition.
- g) To agree how to proceed with requests to have horse access on Footpath 10.
- h) To receive an update from South Huish Parish Council regarding the proposed compost scheme – deferred until July.
- i) To receive an update regarding noticeboard for Jubilee bus shelter and update on works to bus shelter – deferred until July.

**6. FINANCE & GOVERNANCE Receipts & Payments – Month 3**

- a) **Accounts to pay:** Action West £390.00, DALC £72.00, Amazon £180.81, Trade Print Ltd £199.02, ICCM £105.00, PATAS £195.00, Do It All Svs £250.00 & £175.00, SHEPS £100.00, Otter Nurseries £45.94

**To ratify:** Tesco £29.99 & £84.60, SHEPS £30.00, Do It All Svs £26.27

**Standing orders:** Clerk Salary & HMRC, Dave Bawden MVH £235, SHEPS £220, Do It All Svs Malb Park £200, Wrangles Public Toilets £459.33 & Lengthsman work £200, Hugo Fox £11.99

**b) Governance:**

- 1. To receive and accept the internal audit report and to note recommendations within.
- 2. To agree that the Parish Clerk will have access to banks accounts as Responsible Financial Officer.

**Proposed dates of next meetings:** 16<sup>th</sup> July, 17<sup>th</sup> September **Village Hall Annex 7pm**

Signed: *Rebecca Webster* Clerk to Malborough Parish Council