

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 16th February 2022		Venue & Time: All Saints Church, 19.30hrs
Present: Cllr Lucinda Goodhead Cllr Richard Harrod Cllr Ann Kendall Cllr Paul Pedrick Cllr John Sampson Cllr John Yeoman (in the chair)	In Attendance: Katharine Harrod – Clerk & Minute taker Part Meeting: Dist. Cllr Mark Long County Cllr Rufus Gilbert Parishioners/Guests Present: 1	Apologies: Cllr Vanessa Harris Cllr Janey Syrett Cllr Kevin Yeoman Dist. Cllr Judy Pearce

REF 2021/22 MINUTES

62 WELCOME & APOLOGIES

63 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was resolved to accept the minutes of the Parish Council meeting of 19th January 2022, they were then signed by the Chairman.

64 DECLARATIONS OF INTEREST:

A declaration of interest was received from Cllrs Pedrick & J Yeoman in respect of 69b and Cllr Harrod in respect of Finance, the Councillors withdrew from these discussions.

65 MESSENGER – Cllr Kendall & Clerk

66 CLERKS REPORT

- Shute Park Signage: Cllr K Yeoman has installed the sign.
- Public Phone Box: We have again reiterated our request for maintenance and confirmed that we do not want to adopt the box.
- Malborough Park Play Area Contract & Deed of Variation: Ground works are due to start w/c 28th March, the installation of the equipment will follow straight after the ground works. No deed of variation has been received. We now need to arrange for clearance of the old park equipment.
- Village Hall Play Area Maintenance: We have now emailed the MD of the company to ask for an urgent response.
- Defibrillator Update, the defibrillators have been ordered, we do not yet have a date for delivery.
- Precept Submission, the agreed amount of £34,958 has been requested from SHDC, they have confirmed acceptance of the submission.
- PROW Report & Refund: We have now received the £800 refund from PROW following the summer cutting schedule being managed by MPC. We have also requested that PROW view path number nine between Shute and Portlemore to decide if any action is required following the recent works that have taken place.

67 OPEN FORUM:

National Trust Report Received from Emma Reece, Area Ranger

- We will be getting the car park at East Soar and Bolberry re-graded and additional stone put down to get rid of potholes at the end of this month. The link path from Bolberry middle car park towards waterfern has become washed out and gullied so we will be tidying this up to make it easier to walk on.
- The pay & display machine is still due to be installed at East Soar, the company is working through a backlog with Covid staff absences so we hope it should be in over the next few months. We will also be putting gravel down in the area around the bench and interpretation panels as it's getting very muddy.

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- There have been continued issues with dog chasing and injuring sheep through the Bolt Head to Bolt Tail area, please can owners keep dogs on leads and also remember a lot of the sheep are in lamb so chasing is very damaging to them and their unborn lambs.

A parishioner requested assistance with an application that was discussed at the January meeting. There are discrepancies in the plans, would the Parish Council be prepared to consider objecting to their plans in their current form? Ward Cllr Mark Long advised that if the plans need to be reissued due to the discrepancies the plans would be readvertised to the Parish Council as a statutory consultee.

DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: Rufus.Gilbert@devon.gov.uk

- Sweetheart Lane is a category 11 road, a report was made regarding inadequate maintenance of the highway as the banks and surrounding foliage needed attention. A landowner has dealt with the issues.
- In respect of vehicles parking on pavements, any issues can be dealt with via either the council writing a letter to the vehicle owner or by providing the information to Highways with a request for enforcement. Photos of any poorly parked vehicles can be provided directly via Cllr Gilbert.
- Higher Town Potholes, Cllr Gilbert advised that Higher Town is in the system to be completely resurfaced. A request will be made to get double yellow lines along Higher Town at the time of the resurfacing.

20MPH Expressions of Interest:

At a recent Cabinet meeting a resolution was agreed to allow 20mph schemes to be progressed in 22/23 for those communities that request them (Item

With the outcome of our Newton Abbot consultation it is essential that we have a strong indication of community support when we assess requests for 20s. Therefore, we proposed to involve Town and Parish Councils in the application process and invite them to liaise with Elected Members in submitting applications. It is important that every application is supported both by the Town or Parish Council and Elected Member prior to assessment.

To allow for assessment and prioritisation for schemes to be delivered in 22/23 all submissions must be complete by 31st March.

The Councillors resolved by a majority of 5:1 to submit a request for Collaton Road to be included for assessment as a 20mph zone.

FARMING.

1. SW has 40% of England's dairy herd.
2. Fertilisers are mostly manufactured using oil/gas which will hugely increase farming costs alongside energy prices.
3. BPS Basic Payment Scheme. This is gradually reducing over the next four years after Brexit and being replaced by an emphasis on environment.

HIGHWAYS.

Pot hole reports and repairs are continuing to fall since the Beast from the East winter. The quality of repairs are being affected by a wet November/December.

COUNTY/DEVON DEAL.

We are awaiting the 'Levelling Up White Paper' due out from government in February.

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Devon does not support a local government reorganisation or Mayoral system. Thinking is to establish a (non) Mayoral Combined Authority for Devon, which will be tailored to the needs of places, bringing decisions closer to the people.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Cllr Gilbert left the meeting.

DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

1. Devon County council, Plymouth City Council, Torbay Council and the District Councils have been officially accepted for one of the nine county deals in respect of devolution. Full details are awaited.
2. In connection with the above, a Housing task force is being set up following the declaration of a housing crisis in the South Hams and across Devon. The various authorities aim to work together and, with one voice, go to central government in Westminster and get something done about it.
3. SHDC came 13th in the country for their climate change action plans, this is a superb achievement.
4. Re the waste service, information is still awaited from FCC re the recommencement of the brown bin service. It is hoped they will be in position to start it again in March 2022.
5. Downsizing incentive: There is a grant offer of up to £5,000 for people living social housing who would like to downsize.
6. A new scheme, the step-on grant, will be created to help people in rented social housing step up from rented to shared ownership housing. Making best use of the existing housing stock is one of the most efficient ways to get as many people/families as possible in the right type of house.
7. Business Rates on second homes are being changed. From April 2023, second homeowners will have to submit evidence if they want to remain on business rates, those without the required proof will be returned to the payment of council tax.
8. SHDC Have been awarded monies for Omicron grants. The majority of businesses who qualify will receive a maximum payment of £3k with some large businesses receiving up to £6k. SHDC have already contacted previous grant recipients to advise if they qualify. The Government have recently advised if holiday homes are going to apply for the grant, they will have to provide clear evidence that they have been trading as such.
As at January 2022 payments from the Omicron grant have totalled £1,024,750.
9. The Government have announced a Council Tax cut of £150 for those properties in bands A-D. Further details will be forthcoming from SHDC.
10. Balanced budget proposals have now been published with £200k set aside to initiate community composting schemes, several parishes already have these (South Brent is a good example) and they work very well. Any scheme of this nature would be run and managed by the parish.
11. The AONB role could be expanded, proposals were announced in January to strengthen the powers and resources currently available. This again highlights the importance of the AONB and could see the AONBs as a statutory consultee in respect of planning. There is a 12 Week consultation currently being undertaken, please see the Government website for full information.
12. Archaeological discoveries of megafauna have been made at Sherford. A number of rare and significant discoveries have been made including well preserved remains of woolly mammoth, woolly rhinoceros, wolf, hyena, horse, reindeer, mountain hare and red fox.

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It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

68 PLANNING:

a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

1. 4711/21/HHO & 4712/21/LBC, The Cottage, Chapel Lane, New access gateway. **MPC Support.**
2. 0329/22/HHO, Charnwood, resubmission of 3845/21/HHO, alterations to existing building. **MPC Conditional Support.**
3. Kingsbridge, West Alvington, Churchstow Neighbourhood Plan Consultation Reg 16. **MPC Support.**

NOTE: When providing a response to applications, the Malborough Neighbourhood Plan will be referenced.

b. Decisions:

1. 4329/21/HHO, 1 Shute Park, alterations & extension. **No Decision**
2. 4050/21/HHO, Country Life, alterations & modifications. **Conditional Approval**
3. 4459/21/HHO, Daisy Cottage, replacement porch & first floor extension. **Withdrawn**
4. 4674/21/FUL, The Shippens, establishment of a sustainable farm house. **No Decision**
5. 4216/21/HHO, 106 Cumber Close, new front porch & rear extension. **Conditional Approval**
6. 4768/21/HHO, 4 Alma Terrace, alterations including single storey extension to rear. **No Decision**
7. 4676/21/VPO, Alston Gate, modification of S106 affordable housing. **No Decision**
8. APPEAL NOTIFICATION: 4207/20/FUL, Land South of Shute Park. **No Decision**
9. 4067/21/HHO, Chestnut Folly, external staircase/slide, relocation of roof terrace. **No Decision**
10. 1557/21/VAR, Alston Gate, Removal condition 1, variation of conditions 2,5 & 6. **No Decision**
11. 1558/21/VAR, Alston Gate, Remove condition 2, variation of conditions 3,9,10,11 & 16. **No Decision**
12. 3235/21/FUL, Harwood Farm, New Residential Dwelling. **No Decision.**

c. Enforcement issues:

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

69 BUSINESS TO BE DISCUSSED:

a) Platinum Jubilee:

It was resolved to order official mugs for the jubilee event to be given to the Primary School children.

We posted to social media to ask what the parish would like to do and received only two responses, one for music from every decade the Queen has been on the throne and a second requesting a big street party suggesting the Village Hall as the venue.

All Saints Church will have an event running over the four-day period and have asked if MPC would like to provide a flower arrangement. Cllr Kendall will provide a flower arrangement for the church.

The primary school are holding an event for the children in May as this coincides with their 150th anniversary.

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The village hall is unable to be used between 3rd – 5th June as it is booked for a wedding although it could be used on the Sunday afternoon. A beacon could be arranged for the Thursday evening. We also have the option of an official opening of the Platinum Jubilee Play Area over the weekend.

Unfortunately, there has been a lack of people volunteering to assist with an event. If no one comes forward, nothing will be organised!

The council invite people to attend the March meeting to agree the type of event that could take place and how it can be organised.



- b) Allocation of donations to local charities/organisations. It was resolved to donate the specified amounts to the following organisations: Hope Cove Lifeboat £600, Royal Voluntary Service £150, Citizens Advice Bureau £150.
- c) Climate Emergency: No representative was in attendance from the SMASH sub-committee to request funding for the forthcoming fair, as such no funding could be approved.
Due to non-compliance of the sub-committee with the requirements expected of them by Malborough Parish Council an agenda item will be added to the March agenda to discuss the future of the sub-committee. As this is a joint venture with South Huish, they will be advised of the agenda item.
SMASH Minutes of February meeting see Appendix B.
- d) Village Hall Update including contracts for works, Village Hall Minutes are available one month in arrears on the parish website.
 - 1. Following a lengthy tender process where we contacted numerous companies to request costings for works in connection with the Village Hall Car Park, we have now received one quote. It was resolved to approve works to the area at a cost of £8,800, the contract was awarded to Jeremy Harris Building Services.
 - 2. It was resolved to request a local contractor to remove hedging and clear the land along the side of the pavilion where the new access path is due to be created.
- e) Monthly Checks: Defibrillators, Skate Park, Play Area, Toilets & 3 Utilities Meters. All checks complete.

70 FINANCE & GOVERNANCE:

- a) The accounts for 2021/22 month 11 were received, shown as APPENDIX A. A mandate sheet and transaction record were produced and signed in respect of all payments:

Accounts to pay – Clerks Salary & HMRC, Malborough Garden Services Burial Ground £144 and Village Hall £249.99, Nick Walker Printing £340, Source for Business Water Public Toilets £112.35, Squire Heavy Duty Padlock £26.99, Hire of Kirby Haye Room £25,

Payments were also approved for SWASFT Defibrillator Payment £6,000, Martin Pears Engineering £15.36, Tindle Newspapers Advert £156.24, G Allen £17.83

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The Council resolved to accept all payments.

71 MEETING ENDS **21.28** Hrs
ITEMS FOR NEXT AGENDA:

DATES FOR THE DIARY: 16th Mar, 20th Apr, 18th May, 15th Jun, 20th Jul, 21st Sept, 19th Oct, 16th Nov, Venue Village Hall Annex, 19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: All current Parish Councillors

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, Jamie Rundle (Tree Warden), Climate Emergency Sub-Committee, Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA

APPENDIX A:

Category	Descriptor	Date	Mon th No	banked	Paid In	Paid Out
Payments	Malborough Garden Svs	24/01/2022	10	Y	-	144.00
Payments	Malborough Garden Svs	24/01/2022	10	Y	-	249.99
Payments	Nick Walker Printing	24/01/2022	10	Y	-	304.00
Payments	Huish Flock Hedge Cutting	24/01/2022	10	Y	-	496.80
Payments	SSE SWALEC Electricity	24/01/2022	10	Y	-	67.06
Payments	Zoom	24/01/2022	10	Y	-	14.39
Payments	January Salaries	31/01/2022	10	Y	-	765.07
Receipt	January Gross Interest	10/01/2022	11	Y	1.46	
Receipt	PROW REFUND Summer Works 2021	01/02/2022	11	Y	800.00	
Payments	Tindle Newspapers	18/01/2022	11	Y	-	156.24