

MALBOROUGH PARISH COUNCIL

Minutes of the Monthly Meeting of the Parish Council.

Date: 21 st June 2023		Venue & Time: Village Hall Annex, 19.00hrs
Present: Cllr Sharon Annis Cllr Madge Bailey Cllr Ann Kendall (Chairman) Cllr Dave Perkins Cllr Sarah Prowse Cllr Jamie Rundle Cllr John Sampson	In Attendance: Dist. Cllr Samantha Dennis Dist. Cllr Mark Long County Cllr Rufus Gilbert Parishioners/Guests Present: 0	Apologies: Cllr Vanessa Harris Cllr Ed Hill Katharine Harrod

REF 2023/24 MINUTES

201 OPEN FORUM:

The new pavement down Furzedown is becoming very overgrown, Devon County Council have not adopted the road yet and therefore do not have responsibility for maintenance. There is also an issue on the opposite pavement, Cllr Kendall will raise with the owners to maintain it.

The church rewilding committee will remove the valerian growing in the wall.

202 Devon County Council & South Hams District Council Reports:

DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: rufus.Gilbert@devon.gov.uk

1. We have still not received any clarification regarding the previously requested £5,000 S106 Funding to be allocated to repairs of Footpath 2 (along Great Lane) also to upgrade Footpath 66 to link with pedestrian access to Alston Gate Phase 2, this despite having been in touch with Devon County Council on numerous occasions.
Cllr Gilbert was asked to provide a definitive response to ensure the funding is not lost.
2. Cllr Sampson – during the recent roadworks chaos, asked the Openreach engineers how they decided to do the closure and they have rules re road width, clearance from works, traffic lights etc. Cllr Gilbert advised that Devon County Council cannot do much to control emergency stoppages; utilities just have to give them notice and they can proceed with the relevant road closures on the understanding that it is a genuine emergency.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

DISTRICT COUNCILLOR REPORTS:

Email Cllr Samantha Dennis: samantha.dennis@swdevon.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

1. Following the local Elections which saw administration of South Hams District Council transfer to the Liberal Democrats, at the Annual Council meeting on 25th May the new Council structure was announced.
2. Cllr Julian Brazil, ward member for Stokenham was named as Leader of South Hams District Council for the next four years and announced "We intend to be an inclusive Council and not worry about people's political allegiances; we're interested in people who want to work for their communities. We will be stronger together and therefore we will be asking all councillors, from all parties to work with us to deliver what our communities want."

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3. On the new Council Cllr Mark Long was appointed as a member of the Development Management Committee (Planning) and the Council Tax Setting Committee.
4. Cllr Long was confirmed at the Council meeting as Chairman of the Development Management Committee.
5. Councillor Sam Dennis was appointed to the Overview and Scrutiny Committee, and the Audit & Governance Committee.
6. The Executive Committee will be setting priorities in consultation with local people and parish councils. This includes a plan for social housing.
7. Cllr Mark Long and Cllr Samantha Dennis have been nominated to serve for the next four years on the Salcombe Harbour Board with Cllr Mark Long taking the role of Salcombe Harbour Board Chairman.
8. The new administration at the District Council Executive Committee this week will be outlining the approach to be taken in setting the priorities for the new Council for the next four years. These will be developed over the summer and a formal consultation will follow with residents, businesses and key partners. There will I understand be online forums with Town and Parish Councils to seek thoughts on the broad principles. All of this to be agreed at Executive this week.
9. One area that is proposed for the Executive next week is a plan, with an enhanced approach to tackle poor quality Social and Private rented accommodation within the South Hams.
10. Cllr Long fully understands that Enforcement is a major concern of parishes.

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

The meeting convened.

203 WELCOME & APOLOGIES

Cllr Kendall spoke of the evening for John Yeoman, presenting the Freedom of the Parish to him, which was very well received. Two very kind letters have been received from John Yeoman and Geoff Allan who were grateful for their recognition.

204 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was resolved to accept the minutes of the Parish Council meetings of 17th May 2023, these will be signed by the Chairman at the July meeting.

205 Declarations of Interests and amendments to Members' Registers of Interests:

Cllr Kendall declared financial interest re payment for Malborough Messenger.

206 CLERKS REPORT –

1. Monthly Checks: In hand.
2. Parish Housing Needs Survey. The Housing Team have changed the approach to Housing Needs Surveys (HNS), they are timetabling surveys over the next 18months so that no Parish or Town should have an HNS more than 5 years old. The Team will be looking to attend Town and Parish Council meetings to explain the process and the end use. In this area the plan is to do the surveys in a cluster of the four parishes of South Huish, South Milton, Malborough and Thurstlestone all at the same time, in August this year. It was agreed that Cllr Long will speak to the Clerk to arrange a meeting between the respective parishes and South Hams District Council Housing Team Officers.
3. Monitoring Officer Communications regarding use of social media, declaring interests in meetings, dispensations, access to information and bullying/harassment have been forwarded to all councillors.
4. A letter of thanks has been received from RVS following our recent donation.
5. Internal Audit recommendations are currently being finalised, most have been completed already.

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6. A meeting with SHDC re the siting of bins has been requested, we await a response.
7. Hedgehog doors are here! We have 100 doors to distribute, 50 to the parish of Malborough and 50 to South Huish parish. If you'd like a hedgehog door please email your details to malboroughparishclerk@gmail.com or clerk.southhuishpc@gmail.com. They're free to parishioners but in return we do ask that you fill in a short questionnaire.

207 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.
 1. 1780/23/NMM, New Cottage, Luckhams Lane, Non-material minor amendment to planning consent 3010/22/HHO (Householder application for removal of rear obsolete chimney, re- roofing, installation of thermal panels to East elevation& internal alterations) to install a rooflight to a study on the rear elevation. **SUPPORT.**
 2. 1899/23/VAR, Long Park, Higher Batson, variation of Condition 2 (approved drawings) of Planning Consent 3855/21/FUL to include minor alteration to plant room associated with swimming pool (20/7). It was agreed that this cannot be seen from Malborough. **NO COMMENT.**
 3. **INFORMATION ONLY:** Planning appeal submitted in respect of Horsecombe Farm, 3959/22/FUL.
- b. **South Hams District Council Decisions**
 1. 1516/22/CLP, Salcombe Retreat, Certificate of Lawfulness. **No decision yet.**
 2. 0646/23/HHO, Westcliff House, Southdown Farm. **No decision yet.**
 3. 0987/23/LBC, Bolberry Vean. **Conditional Approval.**
 4. 1111/23/HHO, Townsend Cottage, Higher Town 25/5. **Refused.**
 5. Information only: Townsend Cottage, Secretary of State Appeal.
- c. **Enforcement issues:**

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

208 BUSINESS TO BE NOTED/DISCUSSED:

- a) Update re Public Right Of Way maintenance (footpath 15) plus approval of additional cuts. It is already apparent that many of the paths will require a third cut due to the growing conditions this year. The list and map of footpaths will be circulated to all Councillors. Cllrs Sampson, Harris, Perkins and Kendall will look at the map, check paths they are familiar with and confirm to the Clerk which ones are priorities to be cut. It was also agreed to add footpath 15 back on the list and check that the paths on the Devon County Council list have been cut to the right width/specification.
- b) It was resolved to join the Devon County Council Road Warden Scheme subject to more information being received.

Please see <https://www.devon.gov.uk/communities/opportunities/road-warden-scheme>
- c) Malborough Park Play Area Update: A report has been received re works required to a bank alongside one of the Guinness Trust properties on Sparrow Park. We have also received reports of children trying to cause damage/harm. The resident was advised to report the vandalism issues to the police.

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The Parish Council will contact the resident to say the responsibility of fencing is their landlord's. Separately MPC will review boundaries to see if we need to add any additional fencing.

It was noted the bank of earth has always been there, although a slight alteration was made when the new park was created. The area still requires a bin.

d) Project updates:

- School Access Update: Cllr Annis advised the school has put a note in newsletter to recommend they use the Lower Town gate. However Higher Town provides a safe off-road space to wait until the school gates are opened. There is little signage on the road to warn drivers and the school lines have faded away. When the area is resurfaced in November, a request will be submitted for double yellow lines to go as far as the public toilets and the school signs need to be reinstated. Councillors requested the Clerk discuss with Devon County Council options for a flashing light school sign.
- Car park for village hall. Fields in Trust: No update
- Tennis courts change to MUGA and Skate Park/Pump Track: This is ongoing, Cllr Bailey and the Clerk will progress this and update committee. Cllr Annis offered to coordinate the consultation with the school when ready.
- Fencing new play area: Gate on order awaiting delivery.
- Planter Project: Two planters on order awaiting delivery.

e) SMASH: See appendix A.

- f) Village Hall Update: Village Hall Minutes are available one month in arrears on the parish website. CCTV will be installed on the skate park, tennis courts and Old Pavilion before the summer holidays. Vandalism is continuing and there has been a recent break-in to the Old Pavilion. There is a possible drug issue in the car park and we have had groups of youths coming to the area (possibly from Salcombe) who are responsible for broken glass, rubbish etc around the skate park. It was also noted that there has been a break in at the Old Vicarage. The local police are aware.

209 FINANCE & GOVERNANCE:

- a) The accounts for 2022/23 month 3 were received.

Accounts to Pay: Kendall Messenger £27.30, Utilities Water £154.74, Do it All Services Maintenance £103.73 & PROW £500 + £100, Plastic Co £2,136, Clerks & Councils Direct £108.66, Nick Walker Printing £411, 123 Reg £14.39, Hedgehogs R Us £150, Gallagher Ins £1819.22, Stamps £4.20, Jack Stone £100, Direct 365 £90.18, Scarecrow Trail Expenses £326.50 (subject to receipt of correct invoices), King Print SMASH £13, Clive Wrangles Maintenance £145.

Standing orders: Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190, Do It All Services Malb Park £173.73, Clive Wrangles Public Toilets £459.33. **The Council resolved to accept all payments.**

b) **Governance**

- c) It was resolved to accept the updated safeguarding policy.
- d) It was resolved to approve .Gov.Uk email addresses for all Councillors at an annual cost of £150
- e) A new bank account is required. Options will be brought to the July meeting.

210 MEETING ENDS 20.47 Hrs

Items for next agenda:

- School access
- Housing needs update.

DATES FOR THE DIARY: Jul 19th, Sept 20th, Oct 18th, Nov 15th, Venue Village Hall Annex, 19.00 hrs.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: All current Parish Councillors

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For Information: e-circulation to: County Cllr R Gilbert, South Hams District Council Ward Councillors, Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA

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