

# MALBOROUGH PARISH COUNCIL

## Minutes of the Monthly Meeting of the Parish Council.

Date: 17 <sup>th</sup> January 2024		Venue & Time: Village Hall Annex, 19.00hrs
<b>Present:</b> Cllr Sharon Anniss Cllr Madge Bailey Cllr Vanessa Harris Cllr Ed Hill Cllr Ann Kendall (Chairman) Cllr Dave Perkins Cllr Sarah Prowse Cllr Jamie Rundle Cllr John Sampson	<b>In Attendance:</b> Katharine Harrod - Parish Clerk  Dist. Cllr Samantha Dennis Dist. Cllr Mark Long  Parishioners/Guests Present: 0	<b>Apologies:</b> County Cllr Rufus Gilbert Emma Reece National Trust Ranger

REF 2023/24 MINUTES

256 **OPEN FORUM:** No parishioners present.

257 **Devon County Council & South Hams District Council Reports:**

### DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: [rufus.Gilbert@devon.gov.uk](mailto:rufus.Gilbert@devon.gov.uk)

- The Devolution proposals for Devon (now excluding Plymouth) have in principal been agreed with government and should come in to force April 1st. There will no changes to the make-up of Districts, Parishes and DCC.
- The transfer of LEP's Local Enterprise Partnerships to Devon County Council will be completed by April.
- The £2.00 bus fare will continue until the end of 2024.
- Devon will get £6.6M from Hs2 cancellation towards road repairs.
- DCC has bought six replacement gritters.
- Regarding DIY waste taken to recycling centres, contrary to media coverage, this will not include tyres/asbestos.
- The Modbury road closure commenced on 8<sup>th</sup> January for a period of 6 weeks. The closure is going as well as can be expected. Light traffic is passing through Modbury relatively quickly via a small deviation/lights.

### REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

### DISTRICT COUNCILLOR REPORTS:

Email Cllr Samantha Dennis: [samantha.dennis@swdevon.gov.uk](mailto:samantha.dennis@swdevon.gov.uk)

Email Cllr Mark Long: [cllr.mark.long@southhams.gov.uk](mailto:cllr.mark.long@southhams.gov.uk)

1. Waste & recycling collections over Christmas have run very well, all issues are being reviewed with the crews at the earliest opportunity. Black bins are collected fortnightly and recycling should be collected weekly, if this is not the case South Hams District Council should be notified via the 'Report It' section of the website. The brown bin service is due to restart following the Christmas break.
2. It was raised with Cllr Long that the waste bags often blow away, particularly in more rural areas, there are no immediate plans to provide an alternate option but this will be brought to the attention of SHDC. It was noted that food waste is now being collected across the entire area, the Ward Councillors will request that reminders are issued via social media.

3. Due to the current dental crisis, South Hams District Council is encouraging the Devon Health & Wellbeing Board, plus local MPs Anthony Mangnall and Gary Streeter, to work with local dental practitioners to set up a pilot scheme for accessible no frills dental care suitable for all age groups in the South Hams.
4. The new planning website is operational, there have been some glitches with it, if anyone has any issues please contact one of the Ward Councillors directly.
5. The budget proposals are currently being considered. On 25th January the Executive will look through the proposed budget and recommend proposals. On 22<sup>nd</sup> February a meeting is due to be held to agree the final council tax for 2024/25, documentation will be printed and issued immediately following this meeting.

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

---

**The meeting convened.**

---

**258 WELCOME & APOLOGIES**

---

**259 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:**

It was **RESOLVED** to accept the minutes of the Parish Council meeting of 15<sup>th</sup> November 2023, these were then signed by the Chairman as a true record of the meetings.

---

**260 Declarations of Interests and amendments to Members' Registers of Interests:**

No declarations of interest or amendments to registers of interest were received.

---

**261 CLERKS REPORT – See Appendix A**

---

**262 PLANNING:**

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.
  1. 4120/23/VAR, Brewery Quay, Salcombe removal of Principal Residence clause. **Object.**
  2. 4239/23/FUL Field West Of White Cross At Sx702396, Malborough, Erection of stable building, provision of hardstand area incl. construction of permeable path (Resubmission of 2218/23/FUL) 9/2 **Object.**
  3. 4253/23/CLE, Certificate of lawfulness for existing use as commercial horticultural nursery and garden centre (Use Class E) - formerly known as Alston Nursery (resubmission of 2883/23/CLE) 8/2  
**The councillors can confirm that the property used to be an operating nursery but this lapsed following the sale of the building some years ago, however horticultural infrastructure remains in place.**
  4. 3868/23/HHO, Sunnyside, Lower Town, Householder application for Interior alterations / extensions to an existing 2bedroom house with pedestrian access only 15/2 **Support.**
  5. 0041/24/FUL, Crossparks, Salcombe Road, Regularisation of access & proposed recycling extension with site office incl. log store / processing. 15/2 **Object.**
- b. **South Hams District Council Decisions**
  1. 3332/21/HHO, Townsend Cottage, Secretary of State Appeal. **No decision yet.**
  2. 1111/23/HHO, Townsend Cottage, Secretary of State Appeal. **No decision yet.**
  3. 3953/22/FUL, Horsecombe Farm, Secretary of State Appeal. **Upheld (Conditional Approval).**
  4. 2470/23/PAT, Land at Weymouth Farm, Collaton Road. **Prior Approval Not Required.**
  5. Devon County Council /4366/2023, South West Water expansion of existing plant, Malborough Waste Water Treatment Works, TQ7 3DD. **No decision yet.**
  6. 3077/23/FUL, Collaton Road. 16/11 **Conditional Approval.**

# MALBOROUGH PARISH COUNCIL

## Minutes of the Monthly Meeting of the Parish Council.

---

7. 3365/23/HHO, Brook Cottage, Malborough, 16/11 **Conditional Approval.**
8. 2883/23/CLE, Alston Gate, READVERTISED.

### c. **Enforcement issues:**

Please note that the Enforcement Lists are confidential and) issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

[www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

---

### 263 BUSINESS TO BE NOTED/DISCUSSED:

- a) Cllr Perkins update re Councillor Advocate Scheme: **See Appendix B**  
Police communications coming into the parish will be shared where possible with residents.
- b) To approve a potential new Youth Group in the parish. **See Appendix C**  
It was **RESOLVED** to support the creation of a new youth group in the parish. Financial details will be finalised and brought to the February meeting.
- c) Project updates: **See Appendix D**  
It was **RESOLVED** to organise a meeting to focus solely on the projects.
- d) SMASH updates/requests (other than in respect of the community composting) are deferred until they can hold a quorate meeting.
- e) We will investigate if Cummings can remove the empty grit bags currently at Withymore.
- f) Complaints have been received regarding parking at the Furzedown estate. The Parish Council currently has no jurisdiction to assist with these complaints. When the organisation and control of the Management Company has been transferred to those living on the estate the Parish Council will work with them where possible.

---

### 264 FINANCE & GOVERNANCE:

- a) The accounts for 2023/24 month 10 were received.  
**Accounts to pay:**  
**Standing orders:** Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190 , Do It All Services Malb Park £173.73 , Clive Wrangles Public Toilets £459.33, Hugo Fox £11.99,  
**The Council RESOLVED to accept all payments.**
- b) **Governance**
  1. Unity Bank: It was **RESOLVED** to transfer funds of £118,278.95 to this account, this being S106 capital funds plus Gritter reserves and includes £26,025.98 S106 allocated to maintenance/repairs.  
We will investigate the opening of a third account.
  2. Financial Review & Setting of the annual precept:
    - The monthly accounts show the Council's spend to date in the financial year. In November/January the Parish Council uses this information to estimate and assess the projected outturn spend for the year. This then gives the Council a likely carry forward figure for the next financial year and informs the precept discussions.
    - The meeting therefore reviewed the year-to-date financial position and worked through the modelling supplied by the Clerk to assure itself of the validity of the projected outturn.
    - The meeting then considered the commitments, inflationary pressures and the likely increase in services needing to be both provided and funded locally.
    - The base band D on which precept calculations are based has increased from 522.10 to 525.52.
    - The meeting noted that the Government has decided to defer the setting of council tax referendum principles to town and parish councils for 2024/25. However it has again issued a challenge to those councils to demonstrate restraint when increasing precepts that are not a direct result of taking on additional responsibilities.

# MALBOROUGH PARISH COUNCIL

## Minutes of the Monthly Meeting of the Parish Council.

---

- With proposed annual expenditure reaching £53,718 the Council concluded that they needed to increase the precept to £42,299 so the average household will pay £80.49 per year (i.e.: £1.55p per week). This will mean our budget increases by £3,845 allowing us to fund the costs of more benefits to the community and any services devolved from County or District etc.
  - A proposal was made to request a precept level of £42,299 as per the above information. Proposed by Cllr Sampson, seconded by Cllr Perkins, approved unanimously.
- 

### 265 MEETING ENDS 20:55 Hrs

---

**DATES FOR THE DIARY:** 21<sup>st</sup> Feb, Mar TBC, 17<sup>th</sup> Apr, 15<sup>th</sup> May, 19<sup>th</sup> Jun, 17<sup>th</sup> Jul, 18<sup>th</sup> Sept, 16<sup>th</sup> Oct, 20<sup>th</sup> Nov, venue Village Hall Annex, 19.00 hrs.

Meetings typically take place on the third Wednesday of each month excluding August and December (dependent on the number of planning applications received), prior to each meeting an agenda will be issued, agendas are added to the noticeboard and uploaded to the website. Please note that while we make every effort to adhere to the meeting schedule, it can be subject to change.

---

**Signed as a true record:** \_\_\_\_\_

**Print Name & Date:** \_\_\_\_\_

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1<sup>st</sup> Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

**Distribution List:** All current Parish Councillors

**For Information: e-circulation to:** County Cllr R Gilbert, South Hams District Council Ward Councillors, Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA