

## MALBOROUGH PARISH COUNCIL

### NOTICE OF THE NEXT MEETING

**VENUE:** Malborough Village Hall Annex  
**DATE:** Wednesday, 16<sup>th</sup> July 2025  
**TIME:** 7pm

Councillors, I hereby give you notice that the monthly meeting of the Parish Council will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.  
Dated this 10<sup>th</sup> July 2025

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Louise Wainwright

### BUSINESS TO BE TRANSACTED

**1. Welcome & Apologies**

**2. PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)

**During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

**After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

- o **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**

**3. TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**

**4. TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**

**5. PLANNING & ENFORCEMENT:**

- a) 1956/25/LBC, Cove Barn Malborough TQ7 3DS, Listed Building Consent for minor amendment to works as approved under 0602/25/LBC to allow for replacement of rear modern mono pitched roof, 14/8

**6. BUSINESS TO BE NOTED/DISCUSSED:**

- a) To receive an update regarding the land transfer.
- b) To receive a proposal to update the cutting schedule to the cycle path.
- c) To receive an update on Footpath 8 cutting arrangements.
- d) To receive a proposal to review the monthly schedule of the Lengthsman.
- e) To agree which highway areas to put forward to DCC for action and to discuss DCC new procedure for reporting.
- f) To agree a date for defibrillator training to take place in Malborough Village Hall.
- g) To discuss consistent cigarette litter in Jubilee bus shelter.
- h) To approve training courses for Parish Clerk – ICCM Cemetery Management and Compliance, New Clerks Finance.
- i) To discuss Road Warden training and applying for equipment for volunteers.
- j) To discuss and approve maintenance works to Malborough Village Hall playground.
- k) To agree what project to support from County Cllr Louise Wainwright locality budget – deferred until September
- l) To receive an update from South Huish Parish Council regarding the proposed compost scheme – deferred until September.
- m) To receive an update regarding noticeboard for Jubilee bus shelter and update on works to bus shelter – deferred until September.

**7. FINANCE & GOVERNANCE Receipts & Payments – Month 4**

- a) **Accounts to pay:** Do It All Svs £300, SHEPS £300 & £120, Nick Walker Printing £316, Amazon £38.22, Wrangles £130, DALC £120

**Standing orders:** Clerk Salary & HMRC, Dave Bawden MVH £235, SHEPS £220, Do It All Svs Malb Park £200, Wrangles Public Toilets £459.33 & Lengthsman work £200, Hugo Fox £11.99

**Proposed dates of next meetings:** 17<sup>th</sup> September, 15<sup>th</sup> October, 19<sup>th</sup> November **Village Hall Annex 7pm**

Signed: *Rebecca Webster* Clerk to Malborough Parish Council