



MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Village Hall Annex, Malborough
Date:	21 st June 2023
Time:	7.00pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 15th June 2023

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **PARISHIONERS OPEN FORUM:**
County Councillor Report: including S106 Great Lane
District Councillor Report:
 - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
3. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING (17th May 2023)**
4. **DECLARATIONS OF INTEREST**
5. **CLERKS REPORT:** Housing needs survey, Monthly Checks, Monitoring Officer Communications, RVS thank you, Bins meeting, Internal Audit Recommendations, Hedgehog Doors.
6. **PLANNING & ENFORCEMENT:**
 - 1780/23/NMM, New Cottage, Luckhams Lane, Non-material minor amendment to planning consent 3010/22/HHO (Householder application for removal of rear obsolete chimney, re-roofing, installation of thermal panels to East elevation & internal alterations) to install a rooflight to a study on the rear elevation.
 - 1899/23/VAR, Long Park, Higher Batson, variation of Condition 2 (approved drawings) of Planning Consent 3855/21/FUL to include minor alteration to plant room associated with swimming pool (20/7)
 - INFORMATION ONLY: Planning appeal submitted in respect of Horsecombe Farm, 3959/22/FUL.
7. **BUSINESS TO BE DISCUSSED:**
 - a) Update re Public Right Of Way maintenance (footpath 15) plus approval of additional cuts.
 - b) To consider the Devon County Council Road Warden Scheme.
 - c) Malborough Park Play Area Update:
 - d) Project updates:
 - e) SMASH: See appendix A.
 - f) Village Hall Update: Village Hall Minutes are available one month in arrears on the parish website.
8. **FINANCE & GOVERNANCE Receipts & Payments – Month 3**
Accounts to pay: Kendall Messenger £27.30, Utilities Water £154.74, Do it All Services Maintenance £103.73 & PROW £500 + £100, Plastic Co £2,136, Clerks & Councils Direct £108.66, Nick Walker Printing £411, 123 Reg £14.39, Hedgehogs R Us £150, Gallagher Ins £1819.22, Stamps £4.20, Jack Stone £100, Direct 365 £90.18, Scarecrow Trail Expenses £326.50 (subject to receipt of correct invoices), King Print SMASH £13
Standing orders: Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190, Do It All Services Malb Park £173.73, Clive Wrangles Public Toilets £459.33,
Governance:
 - a) Safeguarding Policy Approval
 - b) Approval of Councillor Email addresses
 - c) Opening of a new bank account.

Signed: *Katharine Harrod*
Clerk to Malborough Parish Council