

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 22nd February 2023		Venue & Time: Village Hall Annex, 19.30hrs
Present: Cllr Madge Bailey Cllr Vanessa Harris Cllr Richard Harrod Cllr John Yeoman (Chairman)	In Attendance: Katharine Harrod – Clerk & Minute taker County Cllr Rufus Gilbert Dist. Cllr Mark Long Parishioners/Guests Present: 1	Apologies: Cllr Lucinda Goodhead Cllr Ann Kendall Cllr Paul Pedrick Cllr John Sampson Dist. Cllr Judy Pearce

REF 2022/23 MINUTES

156 WELCOME & APOLOGIES

We are very sorry to have received a letter of resignation from Cllr Kevin Yeoman. Cllr Kevin Yeoman advised: there are numerous reasons that have brought me to this decision but mostly the lack of support on local planning issues from both South Hams and District Councils.

Just one example are the numerous issues resulting from the houses built by Baker Estates. The houses were built fifteen feet higher than the original plans showed, the gardens are not to plan, the Devon Bank is too small, the hedge adjoining a field that I rent personally was destroyed but never reinstated, the steps leading to the footpath are dangerous and the footpath leading to the lane has been resurfaced with rocks and not an appropriate material making it very uneven to walk on and an accident waiting to happen.

I am extremely tired of drawing these items to the attention of both the Parish Council and South Hams Councillors and nothing has been done to resolve any of these issues.

Furthermore, dealings with Enforcement are not simply frustrating they are complete waste of time. Again, nothing is ever followed up or dealt with to a satisfactory conclusion.

I am one of the few Parish Councillors that is actively involved in Malborough Village life; the Church, the pubs, MAD pantomime, etc., and local residents have asked me repeatedly why no action is taken in response to issues they have reported and I have reached the point where defending myself and the Parish Council feels untenable.

Cllr Kevin Yeoman has been a member of Malborough Parish Council for many years and during this time he has been a valuable member of the Council, providing regular help, assistance and advice all of which has been to the benefit of the parish. Kevin has said that he will still continue to be part of the team that grit the roads in the two parishes. We thank him for everything he has helped achieve during this time and wish him our very best regards for the future.

We have also received a letter of resignation from Mr John Butler who was our liaison in respect of the Parish Council allotments. Again, we thank Mr Butler for all his assistance since he took on the role.

157 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was resolved to accept the minutes of the Parish Council meeting of 18th January 2022, they were then signed by the Chairman.

158 Declarations of Interests and amendments to Members' Registers of Interests:

A declaration of interest was received from Cllrs Harrod & Yeoman in respect of Finance. No updates to the Registers of Interest were received.

159 MESSENGER – Cllr Kendall

160 CLERKS REPORT –

1. Coronation Gift – the localities fund submissions have been made, once confirmation of payment has been received we will place an order for the bags.
2. Park Bins – We await a response from South Hams District Council .

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3. Village Hall Play Area – the latest report showed that one of the items needs two of the posts replacing. They replacements have now been received and will be fitted as soon as possible.
- 4.

ROAD TRAFFIC REGULATION ACT 1984

SECTION 14

THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (ROAD PAST REW, MARLBOROUGH) NOTICE 2023

TEMPORARY PROHIBITION OF THROUGH TRAFFIC

DEVON COUNTY COUNCIL hereby give **NOTICE** that:

From **WEDNESDAY 28 JUNE 2023**
for a maximum of 5 days

Until **THURSDAY 29 JUNE 2023** (both dates inclusive)

No person shall cause or permit any vehicle to proceed on the sections of Affected Roads.

Roads affected -
ROAD PAST REW, MARLBOROUGH

The alternative, signed, route for vehicles will be via - ROAD PAST REW, PLYMPTON CROSS TO COMBE, ROAD FROM COLLATION CROSS TO PLYMPTON CROSS, COLLATON ROAD, HIGHER TOWN, MALBOROUGH GREEN TO HIGHER TOWN, WHITE CROSS TO MALBOROUGH GREEN TO BOLBERRY CROSS TO REW CORNER, ROAD PAST REW

This temporary restriction is considered necessary to enable -
CORE DRILL AND TARMAC OVERLAY

For additional information contact:
TLU CONTRACTS
Telephone: **08448004473**

5. Thanks have been received for the Snow Wardens who have been out in the recent cold snaps to grit the roads.
6. Monthly Reports – Defibrillators, energy/water meters. The reports will next be done in the first week of March.

161 OPEN FORUM:

Ranger Emma Reece, National Trust:

The Annex has been booked for an open session to discuss management changes at Bolt Tail 9th March, 4pm – 7pm. Posters and details will be provided.

If anyone would like events advertised, please contact Emma directly who will add them to the noticeboards and can then remove them following the event. Please email: emma.reece@nationaltrust.org.uk

It was confirmed that some Yellow Rattle seeds will be provided to the SMASH group.

DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: Rufus.Gilbert@devon.gov.uk

1. Higher Town is still due to be resurfaced in Fiscal year 23/24 and is No2 on the list. Clarification will be sought to confirm the white lines by the church and the pound will also be replaced.

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2. Great Lane footway improvements via S106 monies are under consideration, we await comment from Richard Jackson. The funds need to be spent by October so will be followed up as a matter of urgency if MPC do not receive a response in good time.
3. The Government is being heavily lobbied for 20mph speed restrictions, we await developments.
4. DCC portion of Council tax will increase by 4.99%, the same as the last two years.
5. Due to prolonged cold weather sandwiched between bouts of heavy rain there are now thousands of potholes awaiting repair. Over 600 new reports are being received daily.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

1. UK Shared Prosperity Fund: This is an allocation of government money in lieu of EU funds. Bids had to be made for carbon reducing initiatives. South Hams has been awarded just over £1m to be spent over the next three years on revenue projects. These will be based first on the marine economy: pilot projects for marine related activities and the development of a strategy to decarbonise those activities, including a feasibility study to decarbonise the Lower Dart Ferry and the Salcombe water taxis. Second, on Active Travel: a Local Cycling and Walking Infrastructure Plan (LCWIP) will be commissioned along with a behaviour change study to identify ways of increasing active travel. Third on agricultural projects based on regenerative farming to transition towards a more sustainable (but still commercially viable) approach to farming, and finally on wider business support and consultancy.
2. Rural England Prosperity Fund: this is similar but capital grant money rather than revenue and we have received approx. £850k. The proposed project spend is designed to complement and enhance the UKSPF projects and the time frame is the same. All the projects will be included in the third year of the SHCD Corporate Plan 'Better Lives for All'.
3. The Council Tax Reduction Scheme has been revised following a public consultation. This is designed to help low income households. Details are on the website. Alongside this there a Council Tax Support Fund provided by government. For those already receiving council tax support, a further £25 will be deducted from the council tax bills going out in early March for 2023-24 for all eligible pensioners and working families.
4. Housing: the rules are changing for Disabled Facility Grants and the income restrictions will no longer apply. The aim is to get adaptations done more quickly to help with hospital discharge. An occupational therapist visit will still be required. Amounts have been increased to reflect inflation. We are introducing civil penalties to allow officers to impose fines on rogue landlords either for unsafe electrical systems or for not insulating properties properly to the standard now required by law. There is also considerable activity in connection with damp and mould following the tragic Rochdale case.
5. The Budget for next year was endorsed at Council on 16 Feb, this included all the town and parish precepts. SHDC is increasing their budget by £5 (2.77% increase) per band D property.
6. The Modbury Neighbourhood Plan is going to referendum on 9th March.
7. We have allocated an extra £50k to help struggling residents. Grants are likely to be small, but please direct anyone really in trouble to the Council website.
8. Cllrs Brazil & Long proposed that public conveniences are no longer charged for across the South Hams, this was recently approved by the Executive and will be actioned in due course.

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9. A schedule for street sweeping will be shared with the Parish Council once the final details have been agreed. New refuse routes are also being reviewed.
10. Waste bins across the South Hams are being reviewed.
11. The garden waste collection scheme commences 6th March. Those taking part in the scheme have been provided with the relevant stickers.
12. **Photo ID will be required for the May 4th Elections for anyone intending on voting at a polling station. No ID is required for postal votes. If a parishioner does not have the required ID they can either apply for a postal vote or to SHDC for a Voter Authority Certificate. More details can be found at <https://www.southhams.gov.uk/voter-ID>**

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

162 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

0202/23/CLE, Collaton Farm, Certificate of Lawfulness, existing use of residential garden 02/03. **Support.**

b. **South Hams District Council Decisions**

1. 1516/22/CLP, Salcombe Retreat, Certificate of Lawfulness. **No decision yet.**
2. 3010/22/HHO, New Cottage, Luckhams Lane, 19/1. **Conditional Approval.**
3. 2895/22/HHO, 4 Alma Terrace. **No decision yet.**

c. **Enforcement issues:**

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

163 BUSINESS TO BE DISCUSSED:

- a) To receive an update from Cllr Yeoman re the proposed Coronation Event: An event has been proposed for the Sunday, commencing with a church service, followed by a BBQ at the village hall, games in the afternoon and afternoon teas at the hall.
- b) Great Park Maintenance Issues: The Parish Clerk has recently met with representatives of an informal group The Great Park Association. There have been continued issues with Hastoe Housing, the Landlords of the site. Works are not being undertaken, some reports are not being acknowledged and a number of the properties have a mould problem that is not being dealt with. Despite having contracts in place which clearly detail how Hastoe will deal with issues, they are not acting in accordance with the timescales or levels of communication they have set for themselves.
Since the meeting a little headway has been made between Hastoe and the Great Park Association, but there is still a list of outstanding works that require attention. Malborough Parish Council have resolved to bring these matters to the attention of the CEO.

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- c) To consider tenders for cleaning the public toilets in 2023/24. Further to our marketing on social media for a contract we have received one quote plus the quote from the existing contractor. Following discussion it was approved to offer the contract to Mr Clive Wrangles at an annual fee of £5,512 plus allowance for a day deep cleaning and various maintenance work as detailed in a separate list.
We still require CCTV in the area following previous vandalism to the toilets. Those contractors previously contacted have not supplied any quotes, therefore a new tender for a non-live stream system will be created to cover the toilet block/new park and MUGA areas.
- d) Basketball & Pump Track/Skatepark Extension Update: APPENDIX A.
Cllr Bailey and the Clerk have met with John Jevans and talked through the potential projects. Following this, VH & PFA have agreed in principle to the proposals i.e. the use of the land down by the skatepark for a Pump Track and an extension to the skateboard facilities and the reconfiguration of the tennis courts area. Basic estimates and plans are due to be provided shortly, they will be shared with Cllrs when received. However, as this has to go to tender we will be seeking additional quotes in line with the policies and procedures. Once we have plans and pricing structures Cllr Bailey will be seeking additional grant funding as it is accepted that the S106 funds will not cover the full cost of the project.
- e) SMASH: Request to provide carbon footprint reduction information on the Cumber Close greens. Plus a request for a website specific to the group.
Further to the issue of the Agenda, the Salcombe View Resident Association have advised that they are not prepared to give approval for a gazebo to be erected to target Cumber Close residents with a reduction in carbon footprints. The SVRA note that there are a number of properties on the estate with energy saving devices installed including solar panels and they will continue to support other sustainable and energy efficient projects that owners wish to undertake.
It was agreed that the whole community should be offered this opportunity. Malborough Parish Council would support the booking of the village hall to put on an event that could be attended by any members of Malborough Parish, as well as the surrounding communities. A variety of companies could be invited to ensure that as much information as possible is available to those who need it.

SMASH have also recently discussed a website specific to the group, although it should be noted that this has not been formally discussed or minuted. They currently have a page on the Malborough Parish Council website but it has not been used and the Parish Clerk has not been asked to put any updates on the site. It was resolved that no further web access would be approved.
- f) Village Hall Update: Village Hall Minutes are available one month in arrears on the parish website
Annex lighting will be completed in next few weeks.
- There is an agreement to place a Village Information board in the Hall grounds adjacent to the path from Townsend Cross to the Car Park.
 - They plan to update CCTV access etc.
 - A list of improvements/tidy up jobs has been drawn up and these have been allocated to committee members. In addition it is planned to tidy up the bank between the play area and pitches and plant as a wildflower area.

164 FINANCE & GOVERNANCE:

- a) The accounts for 2022/23 month 11 were received, see **APPENDIX A**.
Clerks Salary & HMRC, SHEPS Burial Ground £95, Cutting Edge Garden Services £275, Do it All Services £173.73, Hope Cove Lifeboat £600, Royal voluntary Service £150, Citizens Advice Bureau £150, MVH Hire £360, No Buts Bin Co £228, DALC £36, SLCC £78.12, Nick Walker Printing £419, South Hams District Council Public Toilets £6,711.99, Clive Wrangles Maintenance £55, Dave Perkins £201.60.
A mandate sheet and transaction record were produced and signed in respect of all payments:

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The Council resolved to accept all payments.

b) **Governance:**

1. The precept submission has been forwarded to South Hams District Council who have confirmed receipt.
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Items for next agenda:

- Flowers at the Pound
- CCTV
- Projects: Pump Track, Hall Extension, Car Park, Muga,
- Messenger – Advert increase, tennis court article,

165 **MEETING ENDS 21.21 Hrs**

DATES FOR THE DIARY: Mar 15th, Apr 19th, May 17th, June 21st, Jul 19th, Sept 20th, Oct 18th, Nov 15th, Venue Village Hall Annex, 19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: All current Parish Councillors

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, Jamie Rundle (Tree Warden), Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA