

MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

VENUE: Malborough Village Hall Annex
DATE: Wednesday, 17th September 2025
TIME: 7pm

Councillors, I hereby give you notice that the monthly meeting of the Parish Council will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 11th September 2025

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Louise Wainwright

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies

2. PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)

During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

- **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**

3. TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.

4. TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.

5. PLANNING & ENFORCEMENT:

- a) 2458/25/TPO, The Vicarage Malborough TQ7 3RR, TPO 708; T1: Copper Beech - crown raise over driveway to provide 3.5m clearance, to provide space for tree to grow to its full potential. T2: Ash - fell and remove, damage to wall, short life expectancy, impacting neighbouring tree. G1: 7x Sycamore, 1x Ash - crown raise over driveway to 7m, up righting crown leaving a crown spread to the east of 4m, to provide clearance. T3: Beech - fell and remove, growing into garage and house. T4: Western Red Cedar - fell and remove, wrong species, 18/9
- b) 2621/25/HHO, Roosters Higher Batson TQ8 8NG, Householder application for alterations & extensions to dwelling with associated landscaping, 16/10

6. BUSINESS TO BE NOTED/DISCUSSED:

- a) To receive an update regarding the land transfer.
- b) To receive an update regarding The MYC.
- c) To discuss proposals for projects for the BT phone box.
- d) To receive an update regarding S106 footpath works at Alston Gate Development.
- e) To agree what project to support from County Cllr Louise Wainwright locality budget.
- f) To receive an update from South Huish Parish Council regarding the proposed compost scheme.
- g) To receive an update regarding noticeboard for Jubilee bus shelter and update on works to bus shelter.
- h) To approve the purchase of two memorial wreathes for Remembrance Day
- i) To discuss a request to install a dog foul bin close to the community orchard on Luckhams Lane and issues with dog fouling at Malborough Play Park.
- j) To discuss carrying out a survey to gauge community response to double yellow lines being installed on Higher Town.

7. FINANCE & GOVERNANCE Receipts & Payments – Month 6

- a) **Accounts to pay:** Joel Wakeling Countryside Services £200, Precise Drainage Solutions £181.56, Source for Business £56.79, Source for Business £211.31, DALC £36, Do It All Services £300, Jack Stone £100, SHEPS £300 & £120, Nick Walker Printing Ltd £246, PKF Littlejohn £378, G&J Hocking £250, Tesco Mobile £10.

To ratify: BT Payphones £1, Lloyds Bank Fee August £4.25, Lloyds Bank Fee August £4.77, Quattro Projects Limited £134.40

Standing orders: Clerk Salary & HMRC (x 2), Lloyds Bank Fee £4.77, Dave Bawden MVH £235 (x2), SHEPS £220 (x2), Do It All Svs Malb Park £200 (x2), Wrangles Public Toilets £459.33 (x2) & Lengthsman work £200 (x2), Hugo Fox £11.99 (x2)

b) Governance

- 1. Parish Clerk probationary period and NALC pay scales.
- 2. Confirmation of conclusion of the external audit
- 3. To note the renewal of the play area inspection agreement
- 4. To discuss the warranty extension proposal from ElanCity for the VAS signs.

Proposed dates of next meetings: 15th October, 19th November **Village Hall Annex 7pm**

Signed: *Rebecca Webster* Clerk to Malborough Parish Council

Clerk: (Miss) Rebecca Webster, tel: 07858 944498, malboroughparishclerk@gmail.com