

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 15th September 2021		Venue & Time: Village Hall Annex, 19.30hrs
Present: Cllr Lucinda Goodhead Cllr Vanessa Harris Cllr Richard Harrod Cllr Ann Kendall (in the chair) Cllr Paul Pedrick Cllr John Sampson Cllr K Yeoman	In Attendance: Katharine Harrod – Clerk & Minute taker Part Meeting: Dist. Cllr Mark Long Dist. Cllr Judy Pearce County Cllr Rufus Gilbert Parishioners/Guests Present: 3	Apologies: Cllr Janey Syrett Cllr John Yeoman

REF 2021/22 MINUTES

25 WELCOME & APOLOGIES

26 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

The minutes of the Parish Council meeting of 21st July 2021 were agreed without alteration and signed accordingly. Proposed: Cllr Harris, seconded: Cllr Sampson and agreed unanimously

27 DECLARATIONS OF INTEREST:

Cllr Harrod declared an interest in respect of Finance and withdrew from these discussions.

28 MESSENGER – Clerk

29 CLERKS REPORT

- a. Website update: The new website has now been updated with all the relevant policies, news, information and much more! Take a look at <http://www.malboroughparishcouncil.co.uk/> and let us know if you want to see any more information adding to the site.
- b. Defibrillator Requests, we have received a response this afternoon regarding the addition of four defibrillators in the parish. We understand that two are financed, it was proposed that if the SVRA funds the third unit, the Parish Council will fund the final unit.
Proposed: Cllr Pedrick, Seconded Cllr Harris, approved unanimously.
- c. Public Toilet Electricity Meter, following many issues with the billing of the public toilets electricity we have now had a meter installed.
- d. Smurf House Meeting (Chestnut Folly). Cllr Kendall met with the owners of the Smurf House and discussed a number of concerns raised by local residents including parking, fireworks, rubbish and noise from the garden. The recently installed slide was also mentioned – a retrospective planning application is due to be submitted in respect of this.
- e. Annual Parish Website Hosting. It has been agreed that there is no requirement for an annual meeting this year, there have been no issues during the year and Fear of Mice have been able to keep the site updated as required.
- f. Pre-Application Request to SHDC. Our request to be involved with all pre-application planning advice was submitted to SHDC, Cllr Pearce has established that the Pre-app Policy does not yet allow direct intervention from parish councils, but rather that the applicants are ‘strongly advised’ to contact parish councils to attend a meeting and present their scheme. Cllr Pearce is going to have a further meeting to explore how we can work on this being ‘voluntary-compulsory’ and will provide a response.
- g. Public Rights of Way. Our thanks to Ian Feetenby and the team from Do it All Services who were contracted to maintain various public rights of way around the parish. The works have now been completed for the year and DCC have confirmed that there have been no issues. DCC will contact us in due course to discuss the options for next year.

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- h. Public Phone Box near Post Office. The phone box is in a disgusting state, BT have advised that we could purchase it for £1 and they would supply paint but at this time we have taken the option of sending photos of the box with a request that they repaint and maintain it at their cost.
- i. Weeds at Malborough Village Hall. In the absence of any action by SHDC, Cllr John Yeoman has tackled the weeds growing on the entrance road to the village hall.
- j. 20 is Plenty signage. The new signage is now in place, we trust this will help reduce the speeds in the village.
- k. Play Area Repairs. We have been notified of various small repairs required at the main play area, these are being dealt with and once again we thank Mr Allan for all his help and assistance.
- l. The Play Area Agreement with SHDC has renewed, this service which is subsidised by South Hams District Council includes: Public Liability Insurance in respect of the play equipment and safety surfacing, monthly inspections by qualified South Hams District Council Mobile Locality Officers, plus an annual engineering report.
- m. S106 update to Neighbourhood Plan. We have received some interesting questions regarding this proposal from a neighbouring parish. Answers will be obtained and fed back to the Councillors who can then decide if to proceed or not.

30 OPEN FORUM:

Devon County Council Report: Cllr Rufus Gilbert:

DEVON COUNTY COUNCIL hereby give **NOTICE** that:

From **MONDAY 27 SEPTEMBER 2021**
for a maximum of 5 days

Until **FRIDAY 1 OCTOBER 2021** (both dates inclusive)

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -
BALLS CROSS TO BATSON HILL, LOWER BATSON

The alternative, signed, route for vehicles will be via - BATSON CROSS, A381, SALCOMBE ROAD TO HORSECOMBE CROSS, BALLS CROSS AND VICE VERSA

This temporary restriction is considered necessary to enable -
DEVON HIGHWAYS - PATCHING WORKS

For additional information contact:
MILESTONE INFRASTRUCTURE
Telephone: **0330 105 2660**

Dated: MONDAY 27 SEPTEMBER 2021

1. In 2017, the Electoral Roll had 816 registered voters, in 2021 this has increased slightly to 835 registered voters, despite a good number of house sales and new properties on the market the increased number of voters is relatively low.
2. The Devon economy is recovering, unfortunately it is proving very difficult to employ the required number of people which is slowing down that recovery.
3. Adam Key will be asked to view the white lines around the parish with a view to replacement, he will also be asked to view the potholes (particularly on Higher Town/Vicarage Corner). A request for double yellow lines on Higher Town will be added to the October Agenda.
4. A request will be made for more parking enforcement officers in the parish. This will be forwarded to Cllr Gilbert for action.

Cllr Gilbert left the meeting.

PLEASE report all highways issues ONLINE at:

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

If you do not have internet access, please contact the Clerk on 07704 941150

South Hams District Councillors Report, Cllrs Judy Pearce & Mark Long:

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1. Electric Vehicle Charging points – SHDC have two schemes to provide charging points, one with DCC for Carparks and a second for residential charging points. It is anticipated that Central Government will, in due course, be insisting all new properties be fitted with external charging points.
2. Afghan Locally Employed Scheme (ALES), the government have been asking for property to house those displaced. SHDC have stated that because there is such a severe housing crisis locally, SHDC will not be participating in the scheme. That said the SeaMoor Lettings agency (owned by SHDC) have offered to run the letting of these properties in the Devon area if any landlords do come forward – they charge a smaller commission than standard agencies but offer the same level of service.
3. Cllr Pearce has been running a campaign with MP Anthony Mangnall regarding holiday homes/Air BnB that are incorrectly registered or do not have the relevant permissions in place. Over the winter there will be a clampdown to ensure that these properties are operating on the correct basis.
4. The Ward Councillors were advised of an issue with a rubbish lorry between Salcombe & Kingsbridge that was not secured properly resulting in loose rubbish all over the road. Cllrs Pearce & Long will add it to their list of issues to report.
5. The refuse collection issues were discussed again, Cllr Pearce confirmed that SHDC are aware of the shortcomings and reiterated if you know of anyone who is not getting their assisted collection it needs to be reported online. Or, if you're having a missed collection, it must be reported on every occasion and Cllr Pearce and Long be copied in.

Email Cllr Judy Pearce: cllr.Judy.Pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.Mark.Long@southhams.gov.uk

It takes two minutes to report a problem, please help keep our community beautiful

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

31 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.
 1. Baker Estate Update, Tom Biddle & Mark Sexton from Baker Estates attending.
There is only one property currently unsold.
Noted that nine of the open market properties are second homes, five of which are due to be retirement homes in due course.
Of the affordable properties – 4 went to Malborough residents, 2 to people with a Malborough family connection, 2 to those with a work connection and 2 to people with connections to the South Hams.
 - All works are due to complete in December.
 - The end plot is correct in height in accordance with the plans – confirmed by Enforcement.
 - The footpath will be opened at the end of September.
 - Devon bank works will start Oct/Nov along the main road.
 - The hawthorn hedge at the end will be reinstated at the end of November.
 - Gabion baskets, this will be dealt with Nov/Dec and will be planted all the way along.
 - There was police involvement with an issue with one of the hedges that was damaged by a third party.
 - A number of panels have been removed by one of the paths, Baker Estates will arrange for this to be fixed.

A site meeting will take place between Baker Estates, Cllr K Yeoman, Cllr Mark Long & the Clerk.

2. 3300/21/VAR, West Soar House, Variation of Condition 2. **MPC Support**
Ratification Only:
3. 1242/21/HHO, Broad Downs, single storey extension to ground floor. **MPC Support**
4. 2770/21/FUL, Oceans Reach, Part Retrospective Mobility Scooter Shed & External Lighting. **MPC Object**

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NOTE: When providing a response to applications, the Malborough Neighbourhood Plan will be referenced.

b. Decisions:

1. Appeal Decision Land at Lower Mill Park, TQ7 3BL: **Appeal Dismissed by the Planning Inspectorate**
2. 1969/21/HHO, 39 Collaton Road, erection of rear garden balcony terrace. **No Decision**
3. 2524/21/HHO & 2525/21/LBC, Church Gate Cottage, Replacement of two windows. **Withdrawn**
4. 1957/21/FUL, Lincombe Boat Yard, replacement roof/side & extend storage area. **Conditional Approval**
5. 2694/21/CCN, Bolberry House Farm, Temporary Holiday Site. **SHDC No Objection, Recommend Approval**
6. 1557/21/VAR, Alston Gate, Removal condition 1, variation of conditions 2,5 & 6. **No Decision**
7. 1558/21/VAR, Alston Gate, Remove condition 2, variation of conditions 3,9,10,11 & 16. **No Decision**
8. 2586/21/VPO, Alston Gate, Removal of affordable housing obligation. **REFUSED**
9. 2548/21/HHO, West Soar Barn, Replacement extended eaves. **SHDC Conditional Approval**
10. 1018/21/VAR, Little Maryknowle, variation of condition 2. **SHDC Conditional Approval**
11. 1390/21/FUL, Higher Broadmoor Farm, Temp Ag Building. **No Decision**
12. 1695/21/HHO, 27 Malborough Park, Single Storey Extension. **SHDC Conditional Approval**
13. 2065 & 2066/21/HHO, Stable End, Portlemore Barton. **SHDC Conditional Approval**
14. 2358/21/HHO, 2 Alston Gate, Erection of detached garage & Store. **SHDC Conditional Approval**
15. 1915/21/HHO, Seaways, Coombe, New larger garage. **SHDC Conditional Approval**
16. 3656/20/TCA, 3 Alma Terrace, Cherry crown reduction on all sides by 0.5m. **No Decision**

c. Enforcement issues:

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

32 BUSINESS TO BE DISCUSSED:

- a) Malborough Burial Ground: Unfortunately, we have received reports that the burial ground is being used to play football and other games. Furthermore, flowers and other items left on graves have been damaged or gone missing. The burial ground is a place of rest for our family, friends and neighbours, it is not a play area. Please respect this. The gap between the estate and burial ground will be filled by planting or adding additional fencing. Malborough Garden Services will be asked to fill the gap and submit their invoice.
- b) New Bench on Cycle Path: We have been advised that young people congregating by the bench have caused issues for people using the path and have also been throwing litter in the nearby field. The Councillors agreed that due to the potential risk to nearby horses, the bench needs to be removed until the situation is resolved, the family will be contacted to discuss an alternate site for the bench. Cllr Harris will arrange for the bench to be temporarily removed as a matter of urgency; Cllr Kendall will speak with the people in the Coop to advise them of the reason for the bench removal and possible relocation.
- c) Social Housing Issues Guinness Trust. A report has recently been made to the housing association regarding a pile up of rubbish causing a potential vermin issue with rats being seen at the rear of the houses on Collaton Road. If any Sparrow Park residents are experiencing a problem with vermin, please report directly to the contact centre on 0303 123 1890. Environmental Health will also be advised.
Post Meeting Note: We have now received reports of rats on Jubilee as well as Sparrow Park & Collaton Road. South Hams District Council may be able to help with free pest control, please see link for details: <https://www.southhams.gov.uk/pests>
- d) Proposal for additional signage at Shute Park footpath. There is currently a safety issue as both people and vehicles use the first section of the footpath. It was proposed to purchase a sign to put at the entrance to encourage vehicles to slow down as pedestrians are on the path.

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Proposed Cllr Pedrick, Seconded Cllr Sampson and approved unanimously.

- e) Proposal to support the SHDC Opposition Group regarding rubbish collection chaos. The Opposition Group recently posted the following:

Joint Statement from the Opposition Group SHDC, Rubbish Collection Chaos

As residents you are being badly let down by SHDC – you have every right to be angry and frustrated. Rather than admit their decision to outsource waste collection services has been a disaster, the leadership stubbornly try to make the proverbial ‘silk purse out of a sow’s ear.’ It was quite clear many months ago that the new outsourced recycling scheme was not fit for purpose. In June, the opposition group forced an extraordinary meeting, as the administration refused to debate the issue in public. We tried to put the contractor FCC on notice of termination of contract. Unfortunately, the majority administration voted this down, and instead procured a number of (empty) promises from FCC. It’s now the end of August and brown bin collections have been suspended for at least a month.

The latest excuse is lack of drivers. If you pay poor wages when there’s a shortage of workers, you’re unlikely to fill any vacancies.

We will be bringing a motion to full council in September. This will call for the termination of the contract with FCC, bringing the services back in house and working in partnership with more successful councils like Teignbridge.

In the meantime, we will be doing everything we can to support the frontline staff in delivering the best service they can. Throughout this fiasco we know it has not been easy for those emptying the bins or answering the phone to angry residents – we thank them for everything they have tried to do.

Things won’t be solved overnight but we shall continue to highlight incompetence and not be deflected. We are very sorry for the position we find ourselves in, and we will be doing everything to make the administration change their approach.

Opposition Group SHDC: Cllr Abbott, Cllr Birch, Cllr Brazil, Cllr Hodgson, Cllr Jackson, Cllr Kemp, Cllr Long, Cllr McKay, Cllr O’Callaghan, Cllr Pannell, Cllr Rose, Cllr Sweet & Cllr Thomas

This motion was proposed by Cllr K Yeoman, seconded Cllr Pedrick and approved unanimously

- f) Parking issues between Higher Town/Vicarage Corner. Dangerous parking is causing issues for large vehicles including farm machinery. The police will be asked to monitor the area.
- g) Malborough Park Play Park including grassed area & S106 Deed of Variation. The deed of variation is currently being finalised by the respective legal teams. We are still awaiting quotes for the new play area, despite having sent the details out to a variety of different play companies we have still only got two parties who are definitely interested in quoting. The assessment and award of the contract is therefore delayed until October.
- h) Village Hall Car Park Contract. As yet we have not received any quotes regarding the works, this item is delayed until October. This information will be included in the Malborough Messenger.
- i) Climate Emergency: SMASH CEB see **Appendix B**. Funding for South Hams Energy & Biodiversity Centre. The Councillors expressed concern regarding the operation of SMASH CEB, specifically funds that have been applied for without Council permission. After discussion, it was agreed the concerns of the Councillors will be highlighted to the group along with the comments from the recent Audit.
- j) VAS Report Cllr Sampson. The cameras have remained static over the past month. We continue to share all information with the authorities.
- k) Village Hall Update: Village Hall Minutes are available one month in arrears on the parish website. Information was shared regarding and exciting project for potential electric vehicle charging points at the hall, further information will be shared in due course.
There were horrendous problems with the weekend football matches last week. Collaton Road, driveways and pavements were blocked. Less able parishioners were unable to move around the village and in the event of an emergency access would have been particularly difficult for the emergency services. A letter will be forwarded to the VHC and Football Club with copies being forwarded to the emergency services.
- l) Monthly Checks: Defibrillators, Skate Park, Play Area, Toilets & 2 Water Meters. Water Meter for the Allotments is outstanding, all other checks complete.

33 FINANCE & GOVERNANCE:

1. The accounts for 2021/22 month 6 were received, shown as APPENDIX A. A mandate sheet and transaction record were produced and signed in respect of all payments:

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Accounts to pay – Clerks Salary £779.07, Fear of Mice (Website) £120, RBL Remembrance Day Wreath £50, Public Toilet Water Supply £109.44, Nick Walker Printing £275, Malborough Garden Services August £321.99 & July £393.99, SHDC Play Area Agreement Renewal £252, TG Stone Cycle Track £90 Do it All Services PROW £800, Plymcrete Ltd £182.59, Quantum Heritage £993.60, Ebuyer Computer £447.37, Allotments Water (estimated) £62.73

Accounts to pay proposed by Cllr Harris, seconded by Cllr Goodhead, approved unanimously.

2. Governance:

External Audit: The auditors have again come back to us with one query regarding the asset register which is easily righted and a second query regarding Clerks Expenses which is irrelevant as there weren't any!

MEETING ENDS 21.20 Hrs

DATES FOR THE DIARY: 20th October, 17th November, Village Hall Annex, 19.30 hrs.

Signed as a true record: _____

Print Name & Date:

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: All current Parish Councillors

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, Salcombe Police Station, Jamie Rundle (Tree Warden), Mr Tony Lyle (Climate Emergency Sub-Committee), Malborough Parish Council Notice Board, Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA

APPENDIX A: Malborough Parish Council Finance

Category	Descriptor	Date	Month No. of Report to Council	banked	Paid In	Paid Out
Payments	Quantum Heritage Ltd	26/07/2021	6	Y		993.60
Payments	Clerks Salary July	30/07/2021	6	Y	-	751.47
Payments	Ebuyer Computer	05/08/2021	6	Y		447.37
Receipt	Donation to future bench maintenance	17/08/2021	6	Y	350.00	
Payments	Clerks Salary August	31/08/2021	6	Y		649.67
Payments	Do it All Services, Ian Feetenby PROW	31/08/2021	6	Y		800.00
Receipt	August Gross Interest	09/08/2021	6	Y	1.50	
Receipt	September Gross Interest	09/09/2021	6	Y	1.49	
Payments	Nick Walker Printing	26/07/2021	6	Y		84.00
Payments	MGS June Payments	26/07/2021	6	Y		633.39
Payments	SWALEC	26/07/2021	6	Y		54.94
Payments	Reg 123 Website	30/07/2021	6	Y		1.19
Payments	TG Stone	10/08/2021	6	Y		90.00
TOTALS YTD Financial year 2021/22					£ 89,769.35	-£ 28,961.90
RECONCILIATION CASH BOOK TO BANK						