

**MALBOROUGH PARISH COUNCIL**  
**ANNUAL RETURN**

Financial year ending 31st March 2021

Box No.	Action	Year Ending		Year on year Variance £	Year on year Variance %	
		31 March 2020 £	31 March 2021 £			
1	Balances brought forward	17,726	27,148			
2	+ Annual precept	26,890	29,563	2,673	10%	
3	+ Total other receipts	18,332	126,572	108,240	590%	Receipt of \$106 payments & transfer fee for play area.
4	- Staff costs	7,599	8,993	1,394	18%	Increased work load in part due to Coronavirus
5	- Loan interest/capital repayments			-	N/A	
6	- All other payments	28,202	60,416	32,214	114%	Payments increased due to new tennis courts.
7	= Balances carried forward	27,148	113,875	86,727	319%	\$106 funds retained in reserved funds.
8	Total cash and short term investment	27,148	113,875	86,727	319%	
9	Total fixed assets and long term assets	127,448	249,897	122,449	96%	Transfer of play area plus addition of new tennis courts
10	Total Borrowings			-	N/A	
11	Trust funds (including charitable) disclosure note			-		

**Variance Analysis**

Box No.

- 2 Annual Precept was increased, ref Council Minute :  
3 Total Other Receipts Variation -increase due to:

	2019/20 Outturn £	2020/21 Outturn £	Year on Year Variance £		Comments
Interest/Bank Charges	17	12	- 5		Reduced Interest rates
Allotment Fees	428	289	- 139		Fees charged late & crosses into next financial year
VAT refund	4,969	3,806	- 1,163		Less VAT claimed
Messenger Receipts	2,620	1,340	- 1,280		Fewer payments received
Burial Receipts	1,280	1,325	45		
Misc Receipts	1,226	225	- 1,001		Fewer Misc receipts
Social Delivery	4,480	117,770	113,290		\$106 payments received for future projects
Council Tax Support Grant	612	306	- 306		Reduced by 50%
Grants	2,700	1,500	- 1,200		Fewer grants applied for.
<b>Total Receipts</b>	<b>18,332</b>	<b>126,572</b>	<b>108,240</b>		
4 Staff Costs					
Clerk Salary	7,586	8,656	1,070	}	
Clerk Travel HMRC NIC	13	337	324	}	
6 All other payments					
<b>RUNNING EXPENSES</b>					
VAT	3,807	8,826	5,019	}	Larger projects managed through the year
Admin Costs	114	362	248	}	134% Purchase of shredder & more stationery
Insurance	806	847	41		5%
Audit	380	375	- 5		-1%
Subscriptions	229	522	294		128% Includes Zoom subscription for virtual meetings.
Training	-	153	153		100% No training in previous year
Election	-	80	80		100% No election costs in previous year
Bank charges	-	-	-		
Hall Hire	364	-	- 364		-100% No face to face meetings due to Coronavirus
<b>SERVICE DELIVERY</b>					
Repairs & Maintenance	1,291	2,818	1,527		118% Increased vandalism in the parish raised costs
Messenger Expenses	1,508	1,579	71	}	5%
General Grass/footpath cuts	2,750	2,940	190		7%
Burial Ground Grass	1,080	1,347	267		25% Additional work undertaken
Public Toilets	6,807	4,195	- 2,612		-38% Toilets closed for a period due to Coronavirus
Extraordinary Payments	6,000	1,636	- 4,364		-73% Reduced payments
<b>SOCIAL DELIVERY</b>					
Allotments	576	619	43		8%
Section 137 payments	850	1,682	832		98% Increased for additional parish needs re Coronavirus impact
<b>CAPITAL EXPENDITURE</b>					
Projects	1,640	32,436	30,796		1878% New Multi Use Games Area
<b>Total</b>	<b>28,202</b>	<b>60,417</b>	<b>32,215</b>		<b>114%</b>
7 Balances carried forward	27,148	113,875	86,727		319% new reserves carried forward - ring fenced for named projects