

# MALBOROUGH & SOUTH HUISH PARISH COUNCILS

## Minutes of SMASH CEB Committee Meeting.

Date: 2 <sup>nd</sup> February 2022		Venue & Time: Old Inn Malborough, 4.00pm
<b>Present:</b>  Sara Robinson Ali Baker Pauline Stidston Tony Lyle Jamie Rundle Cllr Janey Syrett	<b>In Attendance:</b> Katharine Harrod – Clerk to Malborough & South Huish Parishes	<b>Apologies:</b>  Tony Adams Cllr Jo Hocking Rachel Saunders Georgie Tann

REF 2021/22 MINUTES

### 1 WELCOME & APOLOGIES

### 2 MINUTES OF PREVIOUS SMASH CEB MEETING:

It was resolved to accept the minutes of the SMASH CEB meeting of November 2021 without alteration

### 3 OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders): No guests present.

### 4 BUSINESS TO BE DISCUSSED:

- **Climate & Nature Fair including request to MPC/SHPC for funding:** A run through of the plans and timings was discussed.  
**Updates from last time include:**
  - a. GT has created a pledge board
  - b. Promotional material will encourage use of bus/cycle/car share etc. Overflow parking to be used.
  - c. JS & TL to approach contacts re the potential of a bus to take people to/from Kingsbridge.
  - d. An opening speech will be given at 10.15am, with other speakers during the event.
  - e. The group will meet at MVH on Saturday 5<sup>th</sup> February between 12-1pm to establish table layout.
  - f. Raffle to be organised by Melissa, printed tickets approximately £45 for 1,000 tickets – this needs to be organised ASAP.
  - g. A school gift (re logo & all their work) needs to be organised.
  - h. The list of exhibitors was updated. National Trust have booked a stall as well as speaking at the event. They would make a financial contribution either directly or via free entry to one of their locations.
  - i. JR will speak to Hatch Marquees re potential external cover.
  - j. KH to speak to Councillors for representation from the Parish Councils.
  - k. PS to follow up on potential exhibitors/speakers.
  - l. Outside the hall will be several exhibitors including bee keeping, hurdle makers, National Trust, thatching and an area for both external catering and children's entertainment.
  - m. A small group of people are required to organise the entertainment for children. A safeguarding policy would need to be in place, the group should be managed by someone who is DBS checked. TL to speak with Malborough Amateur Dramatics for suggestions. JS to speak with a contact for face painting and to Salcombe Dairy re the potential sale of ice-cream.
  - n. A query was raised re insurance and a risk assessment. KH to investigate.
  - o. Everyone to encourage people/businesses to be sponsors for the event via a donation or prize for the raffle.
  - p. The list of potential costs needs to be firmed up. Costs include a banner, raffle tickets & raffle license, hall hire, insurance, posters, refreshments, gift for the school.
- **Planter Project, Response from MPC:** MPC have approved the planter project to be led by Jamie Rundle.
- **Water filling stations:** Deferred to next meeting.
- **Bins at Hope Cove:** Deferred to next meeting.

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- **Toy exchange at Hope Cove:** Deferred to next meeting.
- **Back to basics:** It was noted the two parish councils have to confirm if they will renew or dissolve the sub-committee in May 2022.  
The survey that was initially approved needs to be taken forward so that the sub-committee can evidence they are acting in accordance with what parishioners and local businesses want for the area.  
It was agreed to defer this item to the next meeting on 2<sup>nd</sup> March, in the meantime any thoughts re questions forwarded to KH to incorporate in a draft document. To make best use of the opportunities available to the sub-committee, the survey should be ready for promotion by the time of the Climate & Nature Fair.

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### 5 FINANCE UPDATE:

TL confirmed he would attend the Malborough Parish Council monthly meeting to request funding for a list of items required for the fair.

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### MEETING ENDS 17.30 Hrs

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**DATES FOR THE DIARY:** 2<sup>nd</sup> Mar, 6<sup>th</sup> April (wash up meeting re fair), 4<sup>th</sup> May, 6<sup>th</sup> July, 7<sup>th</sup> Sept, 2<sup>nd</sup> Nov. 4.00pm  
Venue TBC.

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Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

### Distribution list:

- Climate Emergency Sub-committee
- Malborough Parish Council
- South Huish Parish Council
- Jamie Rundle – Tree Warden for Malborough & South Huish Parishes