

MALBOROUGH PARISH COUNCIL

Minutes of the Monthly Meeting of the Parish Council.

Date: 21st February 2024		Venue & Time: Village Hall Annex, 19.00hrs
Present: Cllr Sharon Annis Cllr Madge Bailey Cllr Vanessa Harris Cllr Ann Kendall (Chairman) Cllr Dave Perkins Cllr Sarah Prowse Cllr Jamie Rundle	In Attendance: Katharine Harrod - Parish Clerk Dist. Cllr Samantha Dennis Dist. Cllr Mark Long County Cllr Rufus Gilbert National Trust Ranger, Emma Reece Parishioners/Guests Present: 3	Apologies: Cllr Ed Hill Cllr John Sampson

REF 2023/24 MINUTES

266 OPEN FORUM:

1. The lines in Higher Town have not yet been replaced and the parking situation is already problematic. Cllr Gilbert will speak with Highways about the lines and final surfacing works being completed by Easter.
2. A query regarding co-option was raised. To date co-options have been dealt with through the receipt of an expression of interest followed by a paper ballot with only the name of successful candidates being made public. A written policy is being considered for adoption. There is no statutory procedure for how councils undertake their co-options.
3. NT Ranger, Emma Reece advised that there has been hardy shrub planting at East Soar Farm, this is in the last field towards Overbecks house, the project will be finished in next fortnight.
They have been working with the tenant to obtain certain grants, some stock fencing will be replaced with new hedge banks. Part of the work will include the installation of a multi user path parallel to the main farm track to enable people to walk down separately from the traffic. In the long term the aim is to create a path that stretches to the rear of Overbecks. There will also be stone wall repair and other investment in infrastructure. Councillors were offered a site visit, other visits for the general public will be organised.
A Councillor advised that broken gate at Lower Soar was fixed but it requires more attention before peak season to ensure livestock doesn't escape as it is not unusual for walkers to leave it unlatched.

267 Devon County Council & South Hams District Council Reports:

DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: rufus.Gilbert@devon.gov.uk

- Roadworks will be taking place on the A379 east of Yealmpton between 26th February and 1st March.
- DIY waste taken to recycling centres: Four visits in any four-week period will be accepted OR an unbagged item up to 2 metres. Please refer to the website for details of chargeable items.
- Information regarding Devolution can all be found on the Devon County Council website.
<http://www.devontorbydeal.org.uk/>
- Cllr Gilbert provided a contact at DCC regarding street lighting issues.
- A query regarding replacement road lines/roundels was made, Malborough Parish Council will refer this to the Highways Officer.

Cllr Gilbert left the meeting.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

DISTRICT COUNCILLOR REPORTS:

Email Cllr Samantha Dennis: samantha.dennis@swdevon.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

1. South Hams Composting Pilots: With the support of South Hams District Council, Sustainable South Hams is conducting a series of compost pilots in the region. The pilots are starting at a small scale in a few locations, but if successful, will be rolled out more widely. Composting provides a valuable and easy way to reduce carbon emissions, increase soil fertility and encourage community engagement in climate and nature action.

The objectives of the pilot programme are

- To increase the knowledge and support for community composting schemes.
- To put redundant brown bins to good use
- To inspire and inform residents about home composting
- To explore ways to offer street level composting of food waste

This offer is also being made to Sustainability Groups across the South Hams so interested parties should liaise with your local group to avoid duplication.

2. Full council have approved the plan for the coming year, this includes an increase in council tax of 2.99%. They also approved imposing a premium (up to 200% council tax) for second homes, this will be imposed from 1st April 2025. Changes will also be made to unoccupied properties both furnished and unfurnished. It is the intention of DC that all of the premium raised from this will be spent on affordable and social housing.
3. On 22nd February there was a council tax setting meeting to agree the final tax levels for 2024/25, bills are now being issued.
4. Town & Parish training took place in January, this was a well-attended, three-hour session, with good feedback. Further training sessions will be organised.
5. South Devon & Dartmoor Community Partnership is an organisation of agencies working together (including Police, Fire, local authorities, probation service etc.), they were contacted in June 2023 regarding issues in Malborough, this has been raised again and a contact has been provided to the clerk to share details of problems in the parish.
6. The Councils Overview & Scrutiny Committee met recently, this meeting saw the General Manager of Fusion Leisure attending to answer questions on some of the issues regarding cleanliness/maintenance. They have not met a number of standards and have a programme over the coming year to increase cleanliness/maintenance levels and to increase employment levels to bring the four centres back to standard. South Hams District Council will be meeting with them every six months.
7. Ward Councillors have both a Sustainable Localities Fund and a Climate Change and Biodiversity Fund - £2,000 each per fund. Full details are available on the District Council website.
8. The front office of the police station has now open to the public in Kingsbridge.
9. South Devon National Landscape has received a £2,246,965 grant from The National Lottery Heritage Fund for an exciting project 'Life on the Edge' focussed along the South Devon coast. Made possible by money raised by National Lottery players, the multi partner project will deliver a programme to help restore thriving populations of some of the UK's rarest insects living along the coast between Berry Head in Torbay and Wembury near Plymouth.

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

The meeting convened.

MALBOROUGH PARISH COUNCIL

Minutes of the Monthly Meeting of the Parish Council.

It was **RESOLVED** to accept the minutes of the Parish Council meeting of 17th January 2024, these were then signed by the Chairman as a true record of the meetings.

270 Declarations of Interests and amendments to Members' Registers of Interests:

No declarations of interest or amendments to registers of interest were received.

271 CLERKS REPORT – See Appendix A

272 PLANNING:

a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

- 0106/24/VAR, 4 Alma Terrace, Higher Town, for variation of condition 2 (approved drawings) following planning consent 2895/22/HHO (retrospective) 22/2 **SUPPORT.**
- For Information Only Non statutory consult: 0389/24/AGR, Higher Broadmoor Farm, Application to determine if prior approval is required for a proposed new agricultural general purpose agriculture storage building measuring 28.7m (L) X 13.7m (B) X 7.2m (Height to ridge)

b. **South Hams District Council Decisions**

- 3332/21/HHO, Townsend Cottage, Secretary of State Appeal. **Dismissed (Refused).**
- 1111/23/HHO, Townsend Cottage, Secretary of State Appeal. **Dismissed (Refused).**
- DCC/4366/2023, South West Water expansion of existing plant, Malborough Waste Water Treatment Works, TQ7 3DD. **No decision yet.**
- 4120/23/VAR, Brewery Quay, Salcombe removal of Principal Residence clause. **Refused.**
- 4239/23/FUL Field West Of White Cross At Sx702396, Malborough, 9/2 **No decision yet.**
- 4253/23/CLE, Certificate of lawfulness (resubmission of 2883/23/CLE) 8/2 **No decision yet.**
- 3868/23/HHO, Sunnyside, Lower Town, 15/2 **No decision yet.**
- 0041/24/FUL, Crossparks, Salcombe Road, 15/2 **No decision yet.**
- 4247/23/CLB, The Barn, Shute Hill, Certificate of lawfulness for proposed works to a listed building comprising of renovation works to "The Barn" **Approved.**
- 0117/24/CLP, 3 Well Hill Close, Certificate of Lawfulness, proposed construction of garden room. **Approved.**

c. **Enforcement issues:**

Please note that the Enforcement Lists are confidential and) issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

273 BUSINESS TO BE NOTED/DISCUSSED:

- To approve works required to the park (Village Hall Playing Fields). It was **RESOLVED** to approve the works and request SHDC to undertake the urgent issues.
- Vehicle Activated Signage. One VAS machine has been damaged during a recent storm and the plastic casing broken. A second unit is currently on a post that has started to lean due to the amount of rain/wind experienced in recent weeks. This will be referred to Cllr Sampson.
- To consider an event for the 80th anniversary of D Day (6th June). Deferred to March.
- It was **RESOLVED** to renew Messenger Advertising at the same rates as last year. A request had been received for regular articles from the local Anthony Mangnall MP, by unanimous agreement this was not approved.

- e) It was **RESOLVED** to approve the installation of safety lighting at Withymore for the Snow Wardens. It was further **RESOLVED** to accept the quotation from JKR Electrical Services for £877.76 (including VAT) to install security lighting at Withymore Farm in connection with the use of the gritter. It was noted that we do not pay any funds for storage of the gritter/salt, nor do we pay for utilities such as water used for cleaning the equipment after use.
- f) Youth Group. It was **RESOLVED** to provide funds of £500 towards initial costs including the fees for DBS checks.
- g) It was **RESOLVED** to support and have involvement with the Salcombe Community Economic Plan.
- h) Project updates: Cllr Perkins provided an updated overview of the proposed car park. It was **RESOLVED** to wait for the Fields In Trust response at which time an additional meeting regarding the car park can be scheduled to approve the tender documents to be issued.
- MUGA: A revised financial update has been provided including a fence with noise reduction.
- BOULES: An estimate has been provided on current costs for the proposed boules court.
- These two areas would be classed as phase 1 and would cost between £29,000 and £35,000. The finances would be covered via grant applications. It was **RESOLVED** to support the submission of grant applications for phase 1.

Updated estimates have been received for the proposed pump track, gym and skate park, these three areas will be covered in phase 2. Further information will be provided at the March/April meetings.

274 FINANCE & GOVERNANCE:

- a) The accounts for 2023/24 month 11 were received.
- Accounts to pay:** Fields in Trust £150, Dave Bawden £1,375, Nick Walker £818, Clive Wrangles £131.98, DM Illingworth £79.94, Vale Engineering £324, Quantum Heritage £264.60,
- Standing orders:** Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190 , Do It All Services Malb Park £173.73 , Clive Wrangles Public Toilets £459.33, Hugo Fox £11.99,
- The Council RESOLVED to accept all payments.**
- b) **Governance** – It was confirmed that the precept request had been submitted and subsequently processed by South Hams District Council.

275 MEETING ENDS 20:47 Hrs

DATES FOR THE DIARY: Mar TBC, 17th Apr, 15th May, 19th Jun, 17th Jul, 18th Sept, 16th Oct, 20th Nov, venue Village Hall Annex, 19.00 hrs.

Meetings typically take place on the third Wednesday of each month excluding August and December (dependent on the number of planning applications received), prior to each meeting an agenda will be issued, agendas are added to the noticeboard and uploaded to the website. Please note that while we make every effort to adhere to the meeting schedule, it can be subject to change.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: All current Parish Councillors

For Information: e-circulation to: County Cllr R Gilbert, South Hams District Council Ward Councillors, Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA