



MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Malborough Village Hall Annex
Date:	17 th April 2024
Time:	7.00pm following the Annual Parish Meeting

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 11th April 2024

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **PARISHIONERS OPEN FORUM:**
County Councillor Report: Temporary Traffic Notice, Higher Town 27th April – 1st May closed between 07.00 and 19.00.
District Councillor Report:
 - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are published on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
3. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING**
4. **DECLARATIONS OF INTEREST & UPDATES TO THE REGISTER.**
5. **ADOPTION OF NEW POLICIES & PROCEDURES**
6. **VACANCIES & CO-OPTION OF CANDIDATES**
7. **CLERKS REPORT:** Road Warden Update, Post Box Update, History/Wildlife Noticeboard, Well Hill drainage W241719789, SMASH Meeting update, Salcombe Commercial Economic Plan, Whole Community Resilience day, Vehicle Activated Signage, Reminder Defibrillator Training 24th June,
Parish Communications: Police & Crime Commissioner Election 2nd May, Devon Home Choice, Retrofitting,
Councillor Communications: Malborough Housing Needs Report, Sir Simon Day Memorial Service,
8. **PLANNING & ENFORCEMENT:**
 - 0838/24/HHO, Ilton Farm, extension & alterations to an existing dwelling 19/4
 - DCC/4366/2023, Malborough Sewage Works, new communications.
9. **BUSINESS TO BE NOTED/DISCUSSED:**
 - a) To discuss options regarding the long term future of the Post Office.
 - b) Line Marking Requirements in the Parish
 - c) To discuss the gym area maintenance contract at the Village Hall
 - d) Discussion: The Old Vicarage
 - e) Update: Youth Group.
 - f) Project updates.
 - g) Village Hall Update.
10. **FINANCE & GOVERNANCE Receipts & Payments – Month 1**
Accounts to pay:
Standing orders: Clerk Salary & HMRC, Dave Bawden MVH £275, SHEPS Burial Ground £190, Do It All Services Malb Park £173.73, Clive Wrangles Public Toilets £459.33, Hugo Fox £11.99,
Payments: Clive Wrangles Toilet Repair £240, DALC £422.38, Amazon tape £11.78, MVH&PFA Hire £300, South Hams District Council PAYE agreement £120, Elan City £496.58, Nick Walker Printing £413, Cutting Edge £2,000, SCRIBE £103.20, Plumbworld £354.93, South Hams District Council elections £213.78, Hocking Allotments £250, DALC CiLCA Support £360, Cllr Kendall Messenger Expenses £43.95
Governance: Internal Audit & Annual Governance & Accountability Return
11. **Proposed date of next meeting: 15th May, Village Hall Annex**

Signed: *Katharine Harrod*
Clerk to Malborough Parish Council