

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 19th January 2022		Venue & Time: All Saints Church, 19.30hrs
Present: Cllr Lucinda Goodhead Cllr Vanessa Harris Cllr Richard Harrod Cllr Ann Kendall Cllr Paul Pedrick Cllr John Yeoman (in the chair) Cllr Kevin Yeoman	In Attendance: Katharine Harrod – Clerk & Minute taker Part Meeting: Dist. Cllr Mark Long Dist. Cllr Judy Pearce County Cllr Rufus Gilbert Parishioners/Guests Present: 1	Apologies: Cllr John Sampson Cllr Janey Syrett

REF 2021/22 MINUTES

52 WELCOME & APOLOGIES

53 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was resolved to accept the minutes of the Parish Council meeting of 17th November 2021, they were then signed by the Chairman.

54 DECLARATIONS OF INTEREST:

A declaration of interest was received from Cllr Harrod in respect of Finance, the Councillor withdrew from these discussions.

55 MESSENGER – Cllr Kendall

56 CLERKS REPORT

- a. Shute Park Signage: The sign has been delivered and is awaiting installation.
- b. Register of Electors: An updated register is now held by the parish clerk.
- c. Grass Cutting Contracts: We have a number of grass and footpath cutting contracts to be awarded in March, if anyone would like full details, please contact the parish clerk.
- d. Public Phone Box: No update.
- e. Malborough Park Play Area Contract & Deed of Variation: We have received the updated land registry documents and await the updated Deed of Variation.
- f. SHDC Maintenance Proposals: We received proposals that recommended two wildflower areas in the parish, it was felt that this was not appropriate and would not have been maintained correctly. On our request, SHDC withdrew their proposals.
- g. Village Hall Play Area Maintenance: Following a recent inspection we have had to contact Wickstead to replace (under guarantee) some of the wooden parts at the play area. We await their response.
- h. Base Station Upgrade (by reservoir): Pre-consultation information has been received regarding a potential base station upgrade. Councillor comments were forwarded to the applicant who has since altered their initial proposals. We now await a formal application to be submitted to SHDC before our official response can be provided.
- i. EV Charging Points: SHDC have asked for proposed sites for EV charging sites. Their initial communication was forwarded to the Village Hall Committee. If anyone knows of any suitable sites for potential EV charging points, please forward this information to the parish clerk.
- j. New Airband Contact: Our contact is now Sarah Beverley, for more information or to register your interest in full fibre broadband please see <http://www.airband.co.uk/>.
- k. Jubilee Celebrations, a request for committee members and ideas for the celebrations will be posted to social media. Beacon lighting would take place on 2nd June if we were to proceed.

57 OPEN FORUM:

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DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: Rufus.Gilbert@devon.gov.uk

Waste

- 2020 statistics for the Energy from Waste (EfW) facility in Plymouth which processes some 65,000 tonnes of our waste each year from the South and West of the County.
 - Overall Waste Processed 261,000 Tonnes.
 - Electricity Generated 204,000 MWh.
 - Steam Generated 57,000 MWh.
 - Plant Availability 88.93% (target 91%);
 - Co2 Savings 84,000 Tonnes.
 - Landfill Diversion 99.9%
 - Cash Savings (Vs Landfill) approx. £12million

Afghan Refugees

- We now have about 150 refugees in the county temporarily housed in hotels in Exeter and Exmouth with a number of rescued cats and dogs from the well-publicised animal sanctuary in the Tiverton area. We should be paid back monetarily by the Home Office, but staff are becoming increasingly stretched by lack of resources.

DCC Finances

- In the year 2010/11 DCC employed 6,500 full time staff. It is now 4,500 full time staff.
- In 2013/14 The government revenue support grant was £140 Million and is now £1/2 Million.
- Required cost savings for 2022/23 are £387 Million.
- DCC's net revenue budget for 21/22 was £545 Million of which Council Tax contributed £440 Million with Adult Social Services taking 49%, Children's Services 27% and Highways 10%
- Government Covid support grant funding for DCC was £17 Million last year.

ROADS

With so much rain falling these days and particularly in winter it is hard to affect any repairs. Filling potholes full of water does not work and not filling them annoys the public. Schedules slip as does quality. Please keep reporting problems via the DCC website report a problem.

- Cllr Gilbert was advised about the continued issues with potholes on Higher Town, two have been filled now but two more large potholes remain. Cllr Gilbert will report the potholes.
- Regarding white line on roads there is a severe delay in getting lines renewed.
- Cllr Gilbert confirmed that the issues with Aveton Gifford hill and those at the Bantham Roundabout will be reviewed again with Highways.
- A query was raised re parking over pavements in Salcombe. Cllr Gilbert will look into the situation.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Cllr Gilbert left the meeting.

DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

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1. Budget proposals have now been published with £200k set aside to initiate community composting schemes, several parishes already have these and they work very well. Any scheme of this nature would be run and managed by the parish.
2. With precept discussions coming up shortly it should be noted that the Government is proposing to have a consultation to consider limiting parishes precept increases in the same way that SHDC and DCC are limited.
3. SHDC Have been awarded monies for Omicron grants. The majority of businesses who qualify will receive a maximum payment of £3k with some large businesses receiving up to £6k. SHDC have already contacted previous grant recipients to advise if they qualify. The government have now advised that if holiday homes are going to apply for the grant, they will have to provide clear evidence that they have been trading as such.
4. ARG monies have also been received - SHDC can allocate these themselves and are looking at those businesses who were in the supply chain (food/drink) for local hospitality businesses.
5. There is going to be a scheme set up by Devon authorities in respect of the housing crisis, further updates will be provided shortly.
6. The improvement plan that SHDC have been working on in respect of the planning team is moving on well, there should be a full team in place by the end of March following the recruitment of four additional planning officers and two lawyers. This will ensure fewer delays and issues in respect of both planning and enforcement. Planning case numbers remain high with over 800 active cases in the South Hams.
7. The homeless strategy is in development, housing officers are actively pursuing 'rough sleepers' to help improve their housing situation. There has been a bigger issue with homelessness over the past year as more properties have been transferred into Airbnb or similar. The homelessness strategy will be going out to consultation shortly. Full details of housing strategy update are available online
8. Re the waste service, information is still awaited from FCC re the recommencement of the brown bin service. It is hoped they will be in position to start it again in March 2022.
9. Cllr Kendall advised that there are two bags of asbestos waste that have been fly tipped, these were first reported on 28th October 2021. Cllr Long will take this up.
10. Noted a light on the village hall road is out, the responsibility lies with SHDC who maintain the road. Cllr Long to investigate.

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

58 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.
 1. 4329/21/HHO, 1 Shute Park, alterations & extension. Ratification only. **MPC Conditional Support.**
 2. 4050/21/HHO, Country Life, alterations & modifications. Ratification only. **MPC Support.**
 3. 4459/21/HHO, Daisy Cottage, replacement porch & first floor extension. **MPC Object.**
 4. 4674/21/FUL, The Shippens, establishment of a sustainable farm house. **MPC Object.**
 5. 4216/21/HHO, 106 Cumber Close, new front porch & rear extension. **MPC Support.**
 6. 4768/21/HHO, 4 Alma Terrace, alterations including single storey extension to rear. **MPC Support.**
 7. 4676/21/VPO, Alston Gate, modification of S106 affordable housing. **MPC Object.**
 8. APPEAL NOTIFICATION: 4207/20/FUL, Land South of Shute Park. **MPC to reiterate previous objections.**

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NOTE: When providing a response to applications, the Malborough Neighbourhood Plan will be referenced.

b. Decisions:

1. 4067/21/HHO, Chestnut Folly, external staircase/slide, relocation of roof terrace. **No Decision**
2. 3752/21/FUL, Ocean Reach, Mobility scooter shed & external lighting. **Conditional approval.**
3. 3280/21/HHO, Higher Barton, erection of new orangery. **Conditional approval.**
4. 3751/21/FUL, Retrospective application for 28m portable mast at Sx 718 377. **Refused.**
5. 3830/21/CLE, Land at Sx 706 398, Certificate of Lawfulness for land with boat repair business. **Refused.**
6. 3845/21/HHO, Charnwood, creation of first floor accommodation. **Refused.**
7. 4176/21/HHO & 4177/21/LBC, Alston Manor, internal refurb & side extension. **Conditional approval.**
8. 1557/21/VAR, Alston Gate, Removal condition 1, variation of conditions 2,5 & 6. **No Decision**
9. 1558/21/VAR, Alston Gate, Remove condition 2, variation of conditions 3,9,10,11 & 16. **No Decision**
10. 3656/20/TCA, 3 Alma Terrace, Cherry crown reduction on all sides by 0.5m. **No Objections.**
11. 3235/21/FUL, Harwood Farm, New Residential Dwelling. **No Decision.**
12. 3397/21/VAR, Hi Ho, Variation of Condition 2. **Conditional approval.**
13. 3439/21/ARC, Hi Ho, Approval of details reserved by conditions 8,11,13 & 16. **Withdrawn.**

c. Enforcement issues:

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

59 BUSINESS TO BE DISCUSSED:

- a) Defibrillator Locations & Training: Cllrs to speak with local campsite owners and refer back to the Clerk.
- b) Climate Emergency: The organisation of the Climate & Nature Fair by the SMASH CEB group is going well, a full update along with request for approval of funds will be brought to full council in February.
A planter proposal was provided to the council, it was resolved to accept the proposal, if additional monies are required the project managers will provide details to a later Parish Council meeting.
- c) Village Hall Update: Village Hall Minutes are available one month in arrears on the parish website.
- d) Monthly Checks: Defibrillators, Skate Park, Play Area, Water meters for toilets & allotments. All checks complete.

60 FINANCE & GOVERNANCE:

- a) The accounts for 2021/22 month 10 were received, shown as APPENDIX A. A mandate sheet and transaction record were produced and signed in respect of all payments:

Accounts to pay – Clerks Salary & HMRC, Malborough Garden Services Burial Ground £144 and Village Hall £249.99, Nick Walker Printing £304, SWW Allotment Water £54.91, SWALEC Electricity Public Toilets £67.06, DG Allen Play Area Repairs £45.44, The Play Company £29,998.91, Zoom one month fee £14.39, Huish Flock Hedge Trimming £496.80.

The Council resolved to accept the payments.

- b) **Governance:** 2022/23 Budget & Precept

1. The monthly accounts always show the Council's spend to date in the financial year. In December/January the Parish Council uses this information to estimate and assess the projected outturn spend for the year. This then gives the Council a likely carry forward figure for the next financial year and informs the precept discussions.
2. The meeting therefore reviewed the year-to-date financial position and worked through the modelling supplied by the Clerk to assure itself of the validity of the projected outturn.

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3. The meeting then considered the commitments, inflationary pressures and the likely increase in services needing to be both provided and funded locally. Year on year the Parish Council has to pick up more of the services previously provided by the County or District Councils – if the Parish and its’ parishioners wish them to continue.
4. The Council Tax Support Grant (CTSG) from SHDC has been removed entirely and the base band D on which precept calculations are based has increased from 480.31 to 510.62.
5. The meeting noted that the Government has decided to defer the setting of council tax referendum principles to town and parish councils for 2022/23. However, it has again issued a challenge to those councils to demonstrate restraint when increasing precepts that are not a direct result of taking on additional responsibilities.
6. The Council concluded that they needed to increase the precept to £34,958 so the average household will pay £68.46 per year (i.e.: £1.32p per week). This will mean our budget increases by £3,178 allowing us to fund the costs of more benefits to the community and any services devolved from County or District etc.
7. A proposal was made to request a precept level of £34,958 as per the above information.
Proposed by Cllr K Yeoman, seconded by Cllr Harris, approved unanimously.

61 MEETING ENDS 21.30 Hrs
ITEMS FOR NEXT AGENDA: Jubilee

DATES FOR THE DIARY: 16th February 2022, Venue TBC, 19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: All current Parish Councillors

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, Jamie Rundle (Tree Warden), Mr Tony Lyle (Climate Emergency Sub-Committee), Malborough Parish Council Notice Board, Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA

Category	Descriptor	Date	Mon th No	banked	Paid Out
Cash Book Balance b/f from last financial year			1		
Payments	November Salaries	30/11/2021	10	Y	649.67
Payments	Malborough Garden Svs	10/12/2021	10	Y	144.00
Payments	Malborough Garden Svs	10/12/2021	10	Y	249.99
Payments	Start Traffic Ltd	10/12/2021	10	Y	48.76
Payments	SSE SWALEC Electricity	10/12/2021	10	Y	47.26
Payments	Clive Wrangles	10/12/2021	10	Y	60.00
Payments	SWW Allotments Water	10/12/2021	10	Y	33.63
Payments	SWW Public Convenience Water	10/12/2021	10	Y	133.37
Payments	DG Allen Play Area Repairs	10/12/2021	10	Y	45.44
Payments	The Play Company Playground deposit	10/12/2021	10	Y	25,004.24
Payments	December Salaries	30/12/2021	10	Y	649.67