

## Malborough PARISH COUNCIL

### PRO FORMA BANK RECONCILIATION

#### Bank reconciliation

Body Name: **Malborough Parish Council**

Financial year ending: **31st March 2022**

Prepared by: (Mrs) Katharine Harrod, Clerk and RFO  
Date: 15 April 2022

Approved by: Cllr J Yeoman, Chairman of the Parish Council  
Date: 20 April 2022

#### Balance per bank statements as at 31st March 2022

|   | £       | £              |
|---|---------|----------------|
| Current Account (Treasurers)                                | 1,000   |                |
| Current Account (Business Instant Access)                   | 154,608 |                |
| High Interest Account                                       | -       |                |
| Building Society premium account                            | -       |                |
| Petty cash float  | -       |                |
| <b>Total</b>  |         | <b>155,608</b> |
| <b>Less any unrepresented cheques as at 31st March 2022</b> |         |                |

#### Add any unbanked cash at 31st March 2022

|  |  |                |
|--|--|----------------|
| <b>Net bank balances as at 31st March 2022</b> |  | <b>155,608</b> |
|--|--|----------------|

#### The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:

##### CASH BOOK

|   |                |
|---|----------------|
| Opening balance   | 113,875        |
| Add: Receipts in Year   | 119,833        |
| Less: Payments in Year  | - 78,099       |
| <b>Closing balance per cash book as at 31st March 2022 (must equal net bank balances above)</b> | <b>155,608</b> |
| <b>Variance</b>   | <b>-</b>       |