



# MALBOROUGH PARISH COUNCIL

## NOTICE OF THE NEXT MEETING

Venue:	Village Hall Annex, Malborough
Date:	WEDNESDAY, 15 <sup>th</sup> June 2022
Time:	7.30pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 9<sup>th</sup> June 2022

To: All Members of the Council cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

## BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING (May 2022)**
3. **DECLARATIONS OF INTEREST**
4. **CLERKS REPORT:** Malborough Park Play Area Works & Deed of Variation, Village Hall Play Area Maintenance, Defibrillator Update, Memorial Plaques, Reports of Fly Tipping, Double Yellow Lines,
5. **PARISHIONERS OPEN FORUM:**  
**County Councillor & District Councillor Reports.**
  - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.
  - **After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
6. **PLANNING & ENFORCEMENT: No new applications have been received since the last meeting.**  
**Updates have been requested from the Ward Councillors re the following:**
  - a) 1557/21/VAR, Alston Gate, Removal condition 1, variation of conditions 2,5 & 6.
  - b) 1558/21/VAR, Alston Gate, Remove condition 2, variation to 3,9,10,11 & 16.
  - c) 3235/21/FUL, Harwood Farm, New Residential Dwelling.
  - d) 4067/21/HHO, Chestnut Folly, Higher Town – planning outcome plus issues with waste/parking.
7. **BUSINESS TO BE DISCUSSED:**
  - a) Public Toilet Defects
  - b) Jubilee Overview:
  - c) Basketball hoop request.
  - d) Internal Audit Recommendation to make SMASH CEB a working group not a sub-committee.
  - e) Village Hall Update: Village Hall Minutes are available one month in arrears on the parish website.
  - f) Monthly Checks: Defibrillators, Skate Park, Play Area, Toilets & 3 Utilities Meters.
8. **FINANCE & GOVERNANCE Receipts & Payments – Month 3**  
**Accounts to pay (Appendix A) –** Clerks Salary & HMRC, SHEPS Burial Ground £190, Cutting Edge Gdn Svs £275, Do it All Services £500, Reg 123 Domain Renewal £14.39, MAT Electrics £107.94, Gallagher Insurance £1,147.05, Queens Green Canopy £145.99, Brunel Engraving £226.32, K Harrod Stationery £5.99, Nick Walker Printing £45.60, Geoff Allen Playground Repairs £7, The Play Inspection Company £390, The Play Company Signage £294, Crunchy Carrot £120, ICO Renewal £35  
**Governance:**
  - a) Bank Signatories Review
  - b) Councillor Email Addresses & recording of Councillor Absence re Internal Audit report
  - c) External Audit
9. **NEXT MEETINGS – 20<sup>th</sup> Jul, 21<sup>st</sup> Sept (Venue TBC), 19<sup>th</sup> Oct and 16<sup>th</sup> Nov at 7.30pm**

**NB: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.**

Signed: *Katharine Harrod* Clerk to Malborough Parish Council

*Contacts: Chairman: Cllr T John Yeoman, tel: 01548 561232, [tjeoman@btinternet.com](mailto:tjeoman@btinternet.com)  
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