

MALBOROUGH & SOUTH HUISH PARISH COUNCILS

Minutes of SMASH CEB Committee Meeting.

Date: 6th October 2021		Time: 16.00hrs
<u>Present:</u> Tony Adams Tony Lyle Sara Robinson Pauline Stidston Georgie Tann	<u>In Attendance:</u> Katharine Harrod – Parish Clerk Guests Present: 1	<u>Apologies:</u> Ali Baker Cllr Jo Hocking Cllr Janey Syrett

1. WELCOME & APOLOGIES

2. MINUTES OF PREVIOUS MEETING:

All present approved the minutes of the last meeting 7th July 2021 without alteration.

3. SEPTEMBER COMMUNICATION FROM MALBOROUGH PARISH COUNCIL:

Following their September meeting, Malborough Parish Council, with the support of South Huish Parish Council, forwarded the following communication:

At the September meeting of Malborough Parish Council the Councillors discussed information provided by the SMASH CEB, the Sub Committee of both Malborough and South Huish Parish Councils.

It is clear that the group have undertaken positive projects and ventures in the parishes. The beach feet have been particularly successful and can now be seen across four parishes, the beach cleans and litter picks have also been well supported by the community.

Unfortunately, other projects have not had the long-term success they deserve. The tree planting sessions and wildflower planting were supported initially but there are no plans in place to ensure their long-term maintenance and survival. Trees that were planted are now being overgrown with grasses and weeds and have no protection.

There were also concerns that landowners had not necessarily been asked about the planting and locations of new trees – this is evidenced by the fact that trees were planted in the burial ground over a waste pipe and subsequently had to be moved.

Malborough Parish Council advised in July that prior to any more planting schemes there needs to be evidence of long-term care and management in the form of a comprehensive management plan with proof of the landowner's support of the proposals. We assume that no schemes have been considered as nothing has been forthcoming.

In May 2020 the purpose of the sub-committee was:

- *Make Malborough net-zero carbon by 2030.*
- *Increase local resilience to climate impacts*
- *Act as a voice for the community to lobby for action on climate change.*

The terms of reference state the following:

- *Meetings and terms of reference shall be as per the Policies and Procedures currently adhered to by Malborough Parish Council.*
- *A monthly report to the full Parish Council will be provided by the Group Chairman with any proposals to be notified to the clerk seven days prior to a meeting to ensure they are included on the agenda for approval.*
- *In the light of the current outbreak of Covid-19 and Government requirements on isolation it is agreed the group will only hold online meetings while isolating.*

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- *It is agreed that once social distancing is relaxed, meetings of the group should take place in public buildings, this includes local public houses, churches and the village hall facility.*

Malborough Parish Council want to continue to support the SMASH sub-committee, however, to do so it is essential that it operates within the guidelines.

To ensure our support can continue it is essential that the terms of reference are adhered to, monthly meetings must be clearly publicised in good time, open to the public and minuted, these are all legal requirements laid down in the 1972 Local Government Act. Those minutes must be issued monthly on the parish website as per the comments made in the 2020/21 audit.

Certain events require approval by full council and it is essential that no funding applications are made without full council authorisation.

The two Parish Councillors involved with SMASH, Cllrs Hocking and Syrett as well as the Parish Clerk, Katharine Harrod, will provide full support and advice about policy and procedure in respect of all matters raised.

We look forward to receiving your confirmation that the group accept the above terms and will continue as a sub-committee of both Malborough and South Huish Parish Councils.

The terms of reference will be updated to reflect meetings are now face to face and no online meetings take place. The purpose of the sub-committee remains the same and they look forward to continuing to work with both Parishes.

4. BUSINESS TO BE DISCUSSED:

- a) Logo – a selection of potential logos has been created by the school, the standard of the submissions was exceptionally, so much so that the SMASH CEB will request funds from the MPC ringfenced monies to provide a donation of gardening related equipment to the Gardening Club that can be used by all the children. GT will create the final logo. **ACTION: GT**
- b) Community Survey – it was agreed to create a survey that can be distributed across the two parishes, there would be an associated cost with this, the cost could be borne by the funds that are being requested from South Huish Parish Council. The November meeting will focus on the content of the proposed survey, in the meantime TA will review similar surveys. TL will obtain information that may be of use from the next Sustainable South Hams meeting. TL will also circulate the Sustainable South Devon link to all. **ACTION: TA & TL**
- c) Provision of Management Plans: It is a requirement that management plans are provided for new areas over a five-year basis to show proof of landowner authority for works and to ensure long term maintenance for those areas. A copy of future plans and any other relevant news/documents will be uploaded to the SMASH CEB page on the Malborough Parish Council website. <http://www.malboroughparishcouncil.co.uk/community/malborough-parish-council-19929/smash-updates/>
- d) Proposal to support the CEE Bill & Letter to MP. It was unanimously agreed to support the bill, it was further requested that this be added to the next agendas of Malborough and South Huish Parish Councils (13th & 20th October meetings).
- e) Carbon Reduction in Malborough & South Huish. The EPC survey was undertaken and could be used as a starting point, TL, SB & TA will review and consider how to encourage those in the

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higher end brackets (E,F,G) to improve their rating. They will report back at the next meeting.

ACTION: TL, SB & TA

- f) Energy Fair Event Planning - The event is due to take place Saturday 2nd April and will be called an Environment Fair. It will cover a variety of topics, including recycling, energy, renewables, buy local etc.
Costs are anticipated as being for (but not limited to) advertising, hire of hall, banner, pop up – a proposal for support from the Parish Councils will be added to their next agendas.
TA will maintain a spreadsheet of potential attendees, activities and more. All ideas to be sent to TA. KH to book the Village Hall & Annex. **ACTION: TA & KH**

5. FINANCE & GOVERNANCE:

- a) On 21st July Malborough Parish Council resolved to ringfence £320 for use by Sustainable Malborough & South Huish in connection with their events and initiatives. This is subject to each item of expenditure being approved by Councillors at a full Parish Council Meeting.
- b) South Huish Parish Council will be asked to ringfence a similar sum subject to the same terms and conditions. **ACTION: KH**

6. OPEN FORUM:

- **During the Public Open Forum:** Members of the public should note that the sub-committee is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the sub-committee far enough in advance of the meeting may be noted and responded to at a later date.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct sub-committee business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
- a. A potential project of planters on the local greens was raised. This would see recycled plastic planters sited in approved areas across the two parishes that would be filled with flowers, herbs and vegetables that can be picked by the villagers. One suggested location would be the area due to be landscaped at Malborough Park. Further details will be provided at the next meeting.
- b. Beach Clean. Nurdle operate beach cleans around the coast but as yet have not been to the South Hams. Cllr Hocking to contact Nurdle with a request for them to come to the area and show their products, the Karcher and Trummel. **ACTION: JH**
- c. Litter pick – Delayed until 2022.
- d. Promoting the Co-Op and Tesco Soft Plastic Recycling Service – both Co-Op and Tesco now offer a soft plastic recycling service. Full details will be obtained including a list of the applicable soft plastics. **ACTION: KH**

7. NEXT MEETINGS: 3rd Nov, 1st Dec, 3rd Feb, 2nd Mar, 4.00pm, Venue TBC

Meeting ends 17.30hrs

Distribution list:

- Climate Emergency Committee
- Malborough Parish Council
- South Huish Parish Council
- Jamie Rundle – Tree Warden for Malborough & South Huish Parishes