

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 19 th April 2023		Venue & Time: Village Hall Annex, 19.50hrs
Present: Cllr Madge Bailey Cllr Vanessa Harris Cllr Richard Harrod Cllr Ann Kendall Cllr Paul Pedrick Cllr John Sampson Cllr John Yeoman (Chairman)	In Attendance: Katharine Harrod – Clerk & Minute taker Dist. Cllr Judy Pearce Dist. Cllr Mark Long Parishioners/Guests Present: 4	Apologies: County Cllr Rufus Gilbert Cllr Lucinda Goodhead

REF 2023/24 MINUTES

176 OPEN FORUM:

- An issue was raised regarding road closed and diversion signs, why are there no road closed signs in Aveton Gifford to say it is closed at Ermington. There is a diversion at Flete Bridges but the next sign is not until Aveton Gifford roundabout. This is not sufficient for any road users.

DEVON COUNTY COUNCIL REPORT: No Report

Cllr Rufus Gilbert, Email: Rufus.Gilbert@devon.gov.uk

DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

- Photo ID will be required for the May 4th Elections for anyone intending on voting at a polling station. No ID is required for postal votes. If a parishioner does not have the required ID they can either apply for a postal vote or to SHDC for a Voter Authority Certificate. More details can be found at <https://www.southhams.gov.uk/voter-ID>

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

The meeting convened.

177 WELCOME & APOLOGIES

178 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was resolved to accept the minutes of the Parish Council meeting of 15th March 2023, they were then signed by the Chairman.

179 Declarations of Interests and amendments to Members' Registers of Interests:

A declaration of interest was received from Cllrs Harrod and Yeoman in respect of Finance. No updates to the Registers of Interest were received.

180 MESSENGER – Cllr Kendall

181 CLERKS REPORT –

- Coronation Gifts: The bags have arrived and are now being stored until required.

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2. Park Bins: I will be meeting South Hams District Council regarding the siting of the bin at Malborough Park. We are now looking at solid metal or concrete bins for the skate park area.
 3. Fields in Trust: We have obtained the original Fields in Trust documents and have been in communication with the organisation. We now have to submit documentation for the proposed land transfer but will be talking to the local Police and MVH & PFA prior to this being submitted.
 4. Elections – Malborough has nine nominees for the Council, therefore the election is non-contested and those nominees will automatically become Councillors effective from May 9th.
 5. Flowers at The Pound – the planter is on order.
 6. CCTV - MVHPFA have confirmed that CCTV was discussed at their recent meeting. They have previously had decided to increase the capacity of the hard drive in their unit. In addition, Andy Morgan is currently reviewing the situation with regard to increasing and improving the CCTV coverage in the old pavilion area, and also whether we can provide cover for the skate park as well. Further updates will be forthcoming.
 7. Post Box: The post box on Collaton Road was removed some weeks ago for refurbishment, a temporary box was due to be installed but nothing has happened. We have requested that it be replaced as a matter of urgency.
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182 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.
 - a) 0838/23/FUL, Crossparks, Salcombe Road, Regularisation of improved access arrangements together with proposed open bay recycling lean-to extension & associated site office & regularisation of amended log storage and log processing (resubmission of 2082/22/FUL). **OBJECT.**
 - b) 0646/23/HHO, Westcliff House, Southdown Farm, application for new single shed in lieu of 3no sheds 18/5 **SUPPORT.**
 - c) Information only: Townsend Cottage, Secretary of State Appeal.
- b. **South Hams District Council Decisions**
 1. 1516/22/CLP, Salcombe Retreat, Certificate of Lawfulness. **No decision yet.**
 2. 0499/23/ARC, Harwood Farm, conditions. **Discharge of Conditions, SPLIT DECISION.**
 3. 0311/23/HHO, Townsend Cottage, Higher Town, 16/3. **Withdrawn.**
 4. 0200/23/FUL, The Coach House, Lower Collaton Farm. **Conditional Approval.**
 5. 0449/23/CLB, Bolberry Vean, Bolberry, Certificate of Lawfulness. **Withdrawn.**

- c. **Enforcement issues:**

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

183 BUSINESS TO BE NOTED/DISCUSSED:

- a) Chestnut Folly – Complaints re waste, parking and rear slide.

A number of complaints have been received regarding the waste left outside the property, the regular parking issues and the noise caused by the slide to the rear of the property that does not have planning permission. South Hams District Council and Devon County Council are aware of the problems. As/when further problems arise, please report them to South Hams District Council (fly tipping and noise) and Devon County Council (parking issues).
- b) Update: Alston Gate works, damage to Public Right of Way & hedge.

The groundworks for the new estate have caused damage to a public right of way, part of a Devon bank has been removed and we have been advised that the soil it being transferred to adjacent land potentially

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impacting a water source for a neighbouring farm. Ruts made by the vehicles are several feet deep in places. South Hams District Council and Devon County Council have both received reports and have attended the site to view the damage. There is a query regarding the subsoil earth being moved from one landholder to another and the legalities of this.

There is a second query regarding the footings of the site as it is understood that the first footings that were installed some time ago have been covered over.

Building control should be working with SHDC and reviewing applications. A letter will be sent to our local MP, with copies being sent to Pat Whymer, Ali Wagstaff and the Ward Councillors.

c) **Update: Public Toilets**

Mr Wrangles has started cleaning the public toilets having taken over from South Hams District Council, we have ordered and provided new equipment, most of which has now been fitted.

d) **To discuss fencing along the side of the burial ground.**

A quote of £665 (inc. VAT) has been received, we are now establishing if there are any underground wires along the site of the proposed fencing.

It was resolved to approve the fencing and to apply for hedging from the Woodland Trust which could be planted alongside the fencing in November.

e) **To discuss maintenance for the play areas in the Parish.** It was resolved to ask a local contractor to undertake the works subject to him having Public Liability cover of £10m in place.

f) **SMASH:** A request has been received for £150 funding for 50 hedgehog highway doors (see photo) as well as support for a quarterly open day event. Councillors resolved to purchase the doors and to support a further two events subject to feedback regarding numbers of attendees and clarification of what was achieved. They also requested more publicity for beach cleans and litter picks.



g) **Village Hall Update:** Village Hall Minutes are available one month in arrears on the parish website.

It was resolved that the additional CCTV equipment covering Malborough Parish Council assets would be paid for by Malborough Parish Council.

184 FINANCE & GOVERNANCE:

a) **The accounts for 2022/23 month 1 were received.**

Standing Orders. Clerks Salary & HMRC, SHEPS Burial Ground £95, Cutting Edge Garden Services £275, Do it All Services £173.73, Clive Wrangles £459.33.

Other Payments: Nick Walker Printing £410, DALC Renewal £299.32, Amazon – toilet roll holders £135 & £27.98, CEF Public Toilets £171, Cllr Yeoman £193.79.

The Council resolved to accept all payments.

b) **Governance**

Internal Audit – this is currently taking place, once the final report is in the External Audit Review will take place.

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185 MEETING ENDS 21.01 Hrs

On behalf of the parish of Malborough, Cllr Kendall thanked Cllr John Yeoman for his 31 years of service and presented him with a gift of appreciation.

DATES FOR THE DIARY: May 17th, June 21st, Jul 19th, Sept 20th, Oct 18th, Nov 15th, Venue Village Hall Annex, 19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: All current Parish Councillors

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, Jamie Rundle (Tree Warden), Malborough Primary School, Malborough Village Hall Committee, National Trust, SVRA