



Sustainable Malborough & South Huish (SMASH)

NOTICE OF THE NEXT MEETING

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| Venue: | Old Inn, Malborough |
| Date: | WEDNESDAY, 6 th October 2021 |
| Time: | 4.00pm |

Sub-Committee Members, I hereby give you notice that the next **Meeting of the SMASH CEB** will be held at the venue, date and time above. All Members of the Sub-Committee are summoned to attend for the purposes of discussing the business to be transacted as set out below.

Dated this 1st October 2021

To: All Members of the Sub-Committee

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **MINUTES OF PREVIOUS SMASH CEB MEETING (July 2021)**
3. **COMMUNICATION FROM MALBOROUGH PARISH COUNCIL:**
Update Terms of Reference
4. **BUSINESS TO BE DISCUSSED -**
 - a) Logo
 - b) Community Survey
 - c) Provision of Management Plans: Wildflower & Tree Planting Areas
 - d) Proposal to support the CEE Bill & Letter to MP
 - e) Carbon Reduction in Malborough & South Huish
 - f) Energy Fair Event Planning
5. **FINANCE & GOVERNANCE**
6. OPEN FORUM:

7. **NEXT MEETING** - The next SMASH CEB meeting is 3rd Nov, 1st Dec, 3rd Feb, 2nd Mar, 4.00pm, Venue TBC

Signed: *Katharine Harrod*
Clerk to Malborough Parish Council & South Huish Parish Council

At the September meeting of Malborough Parish Council the Councillors discussed information provided by the SMASH CEB, the Sub Committee of both Malborough and South Huish Parish Councils.

It is clear that the group have undertaken positive projects and ventures in the parishes. The beach feet have been particularly successful and can now be seen across four parishes, the beach cleans and litter picks have also been well supported by the community.

Unfortunately, other projects have not had the long-term success they deserve. The tree planting sessions and wildflower planting were supported initially but there are no plans in place to ensure their long-term maintenance and survival. Trees that were planted are now being overgrown with grasses and weeds and have no protection.

There were also concerns that landowners had not necessarily been asked about the planting and locations of new trees – this is evidenced by the fact that trees were planted in the burial ground over a waste pipe and subsequently had to be moved.

Malborough Parish Council advised in July that prior to any more planting schemes there needs to be evidence of long-term care and management in the form of a comprehensive management plan with proof of the landowner's support of the proposals. We assume that no schemes have been considered as nothing has been forthcoming.

In May 2020 the purpose of the sub-committee was:

- Make Malborough net-zero carbon by 2030.
- Increase local resilience to climate impacts
- Act as a voice for the community to lobby for action on climate change.

The terms of reference state the following:

- Meetings and terms of reference shall be as per the Policies and Procedures currently adhered to by Malborough Parish Council.
- A monthly report to the full Parish Council will provided by the Group Chairman with any proposals to be notified to the clerk seven days prior to a meeting to ensure they are included on the agenda for approval.
- In the light of the current outbreak of Covid-19 and Government requirements on isolation it is agreed the group will only hold online meetings while isolating.
- It is agreed that once social distancing is relaxed, meetings of the group should take place in public buildings, this includes local public houses, churches and the village hall facility.

Malborough Parish Council want to continue to support the SMASH sub-committee, however, to do so it is essential that it operates within the guidelines.

To ensure our support can continue it is essential that the terms of reference are adhered to, monthly meetings must be clearly publicised in good time, open to the public and minuted, these are all legal requirements laid down in the 1972 Local Government Act. Those minutes must be issued monthly on the parish website as per the comments made in the 2020/21 audit.

Certain events require approval by full council and it is essential that no funding applications are made without full council authorisation.

The two Parish Councillors involved with SMASH, Cllrs Hocking and Syrett as well as the Parish Clerk, Katharine Harrod, will provide full support and advice about policy and procedure in respect of all matters raised.

We look forward to receiving your confirmation that the group accept the above terms and will continue as a sub-committee of both Malborough and South Huish Parish Councils.

Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, malboroughparishclerk@gmail.com