



MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Virtual Meeting via ZOOM
Date:	WEDNESDAY, 5 th May 2021
Time:	7.00pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held via a virtual zoom meeting at the date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 29th April 2021

To: All Members of the Council cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **ELECTION OF CHAIRMAN & CHAIRMAN ACCEPTANCE OF OFFICE followed by ELECTION OF VICE CHAIRMAN**
3. **APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES** - Representatives on External Bodies - Agreement of Clerk's mandate of Responsible Financial Officer
4. **DECLARATIONS OF INTEREST**
5. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING (17th March 2021)**
6. **MESSENGER**
7. **PARISHIONERS OPEN FORUM: (15 minutes)** - Including Access for All Path extension
 - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
8. **CLERKS REPORT:** Fireproof Storage, Local Map, Cycle Track & Signage, Village Hall Planning, Burial Ground, 20 is plenty signage, Pinneys Hill Inspection Cover, Hope Cove Radar Station & Bunker Meeting, Combe to South Sands Road,
9. **COUNTY COUNCILLORS REPORT & HIGHWAYS:** Temp. Traffic Notice (Balls Cross to Batson Hill), Cycle Path Ploughing,
10. **DISTRICT COUNCILLORS REPORT:** Report from Cllrs Pearce & Long.
11. **PLANNING & ENFORCEMENT –**
PLANNING & ISSUES FOR DISCUSSION:
 - 0715/21/HHO, 3 Mimosa, extension & new garage
 - 1008/21/HHO, West Soar Barn, replacement decking & rail
 - 0779/21/ARC, Parrots Corner, approval of details reserved by condition 3. Ratification only.
 - 1018/21/VAR, Little Maryknowle, variation of condition 2.
 - 1321/21/HHO, 105 Cumber Close, rear extension.
 - 0929/21/FUL, Broad Downs, construction of sand school.
12. **BUSINESS TO BE DISCUSSED -**
 - a) Proposal to take over maintenance of Public Rights of Way as identified by DCC
 - b) Proposal to consult for Malborough Park Play Area
 - c) Proposal to put utilities bills on direct debit.
 - d) Climate Emergency: **Appendix B**
 - e) Village Hall Update
 - f) Monthly Checks: Defibrillators, Skate Park, Play Area, Toilets & 3 Utilities Meters
13. **FINANCE & GOVERNANCE Receipts & Payments – Month 13, 1 & 2**
Accounts to pay (Appendix A) – Clerks Salary £779.07, ElanCity VAS Unit £2,176.13, Road Signs Direct £81, DALC Renewal £229.21, SHDC Public Toilet Cleaning £5,404.90, G & J Hocking Allotment Rent £250, Harris Building Services £1,000, Nick Walker Printing £287, The Plastic Company £1,146, ICO Renewal £40, April & May Zoom £28.78, Malborough Garden Svs March £393.99, A Kendall Messenger Expenses £62.68, Salcombe DIY Paint for swings £37, Electricity Public Toilets £45.01, Water Public Toilets £271.02
Governance – Policy Review, Internal & External Audit, Completion of the Annual Governance Report.

*Contacts: Chairman: Cllr T John Yeoman, tel: 01548 561232, tjeoman@btinternet.com
Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, malboroughparishclerk@gmail.com*

14. **NEXT MEETING** - The next Parish Council meeting is 23rd June, 7.30pm

NB: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.

Signed: *Katharine Harrod* Clerk to Malborough Parish Council

Scheduled Zoom meeting CONNECTION INFORMATION:

Topic: MPC Meeting May 2021

Time: May 5, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89350231102>

Meeting ID: 893 5023 1102

Notes and Tips

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id. **NO PASSWORD IS REQUIRED.**
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please provide this information. If you do not do this, we may not know who you are and may not let you into the meeting.
4. We suggest you attempt to join a couple of minutes before the meeting is due to start, you will be held in an online 'waiting area' until we start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. You will find yourself muted when you enter the meeting. Parishioners will remain muted unless invited to speak, if you wish to speak in Open Forum you will be asked to raise your hand to identify this. This is to avoid background noise with the number of participants taking part.
7. Please, turn your video on (unless you phone in via a landline). This will enable you to participate in the meeting.
8. If for any reason you think you may be late joining, or need to leave and come back, please contact the clerk via malboroughparishclerk@gmail.com or alert us via the chat feature.

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